

AGENDA
PARK FOREST PLANNING AND ZONING COMMISSION

Park Forest Village Hall
Board Room

7:00 P.M.

TUESDAY
April 12, 2022

1. Planning and Zoning Commission Call to Order
2. Review of Minutes
 - a. March 8, 2022, Regular Planning and Zoning Commission Meeting
3. Petitions - None
4. Audience to Visitors
5. New Business
 - a. *Elevating Aging-in-Community in Park Forest – A Strategic Guide*
6. Old Business
 - a. Forest Preserve District of Cook County Workshop – March 22, 2022
7. Communications
 - a. Member Communications
 - b. Trustee Comments
 - c. Staff Communications
8. Adjournment

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Village Manager's Office at least 48 hours in advance of the scheduled meeting. The Village Manager's Office can be reached via telephone at (708) 283-5605 or via email at athurston@vopf.com. Every effort will be made to allow for meeting participation.

**Park Forest
Planning and Zoning Commission Meeting Minutes
Park Forest Board Room
Tuesday, March 8, 2022**

Present: Chair Vernita Wickliffe Lewis; Vice Chair Marguerite Hutchins; Commissioners: Samuel Brooks, Cynthia Burton-Prete, Kim Elmore-Perkins, Denise Poston, Doug Price; Trustee Liaison Maya Hardy

Staff: Andrew Brown, Planner

Absent: None

Visitors: None

Call to Order: Meeting was called to order at 7:02 pm

Review of Minutes January 25, 2022: A motion was made by Price. Seconded by Elmore-Perkins. All in favor.

Petitions: None

Audience to Visitors: None

New Business:

a. New Statement of Economic Interest Form per Public Act 102-0664

Brown stated there was no new insight other than the summary from a law firm website of what might be coming out. The Secretary of State is required to develop written guidance for the form to further explain what is required. Brown wanted to bring to the Commissioners' attention just so they would not be surprised when they're required to disclose the information.

Burton-Prete asked if they, the Commissioners, must disclose information if they have any of the assets listed. Elmore-Perkins clarified that Commissioners must disclose the information if they are receiving assets from the Village.

Old Business:

a. Forest Preserve District of Cook County Workshop – March 22, 2022

Brown stated that people from the Forest Preserve of Cook County came out to look at Dining on the Green as a space they can use and they loved it. The Forest Preserve of Cook County will be using that space for the workshop from 6 – 8 pm on the 22nd of March. The Director of the Forest Preserve also asked if the Village wanted to have a table there. Either Brown or the

Assistant Director of DPW will be at the table representing Park Forest. The Forest Preserve of Cook County weren't given a firm answer at the time.

Brown mentioned that Park Forest currently have a grant in progress with Cook County through the Department of Transportation called the Invest in Cook County grant. The grant requests funds for phase one engineering of a multi-use path on 26th Street. The multi-use path will connect from Thorn Creek Trail all the way to Norwood Blvd. The grant is asking for \$200,000.00 to complete phase one engineering design work.

The Forest Preserve wanted to know if the Commissioners want to have a formal meeting before the workshop or just show up to support the workshop. A vote for having a meeting prior to the workshop was made and it was unanimous that there will not meeting beforehand.

Communications:

- a. **Member Communications:** Burton-Prete: Attended the Park Forest Downtown Master Plan meeting. It was similar to the various workshops the Commissioners have attended in the past. The Park Forest DownTown Master Plan is 25 years old. The consultant that led the event was the same consulting firm that completed the Hidden Meadows project. The DownTown Plan Advisory Committee Meeting was a brainstorming session with the business owners and what they wanted to see, the obstacles they face, and what are some of the opportunities and strengths of Downtown Park Forest. They will have similar meeting on the 16th of March from 5:30 pm to 7:30 pm.
- b. **Trustee Comments:** Jet Foods is not coming to Park Forest. Jet Foods had an online auction to purchase equipment from all of their stores throughout the region. Trustee Hardy asked for a resident notification system and Village Manager Mick is looking into a new system. Mae Brandon's mother passed away the previous week. There are a couple of retirements coming up: Craig Kaufman, IT Administrator, is taking a new job offer and will be moving to Florida. Police Chief Chris Mannino is retiring. His last day will be in a couple of weeks. Chief Mannino and his family are moving to Florida. Chief Mannino retirement party will be held in Indiana on March 20th from 4 – 8 pm. Chicago Heights and Park Forest Rotary Annual Gala is coming up on April 20th. The Fire Department's annual award ceremony is Saturday, March 12th. There's a 2021 Business Person presentation at the April 25th Village Board meeting. There will be a reception to honor the winner, Janet Fiorenzo of Tower Cleaners. Business After Hours coordinated with the Village, the Chicago Chambers of Commerce, and the Chicago Heights/Park Forest Rotary Club and will be on March 31st from 5:00 pm to 7:00 pm at Dining on the Green. On April 30th, there will be a 5k breast cancer walk at starting at 8 am from Rich East High School. There will also be a document shredding event on the same day held here in Park Forest starting at 9 am.
- c. **Staff Communications:** For the April 12th meeting, the Comprehensive Housing Plan will be on the agenda with updates added by Planning and Aging in a partnership with Chicago Metropolitan Agency for Planning and the Metropolitan Mayors Caucus. This will be the evolution to the Comprehensive Housing Plan as an update. There was an

application that came in for an apiary to be set up on one of the community garden lots. The UDO does not state how to deal with community gardens and apiary. Will have the staff liaison for the environmentalist come up with a recommendation to present to the Commissioners to take under consideration.

Adjournment: A motion to adjourn made by Price. Seconded by Burton-Prete. All in favor. Meeting adjourn 8:05 pm.

Respectfully submitted by Karla Dixon, Housing Caseworker