

*Checklist*  
**Peddler Certificate**



Completed Peddler  
Application



Illinois Retail Sales Tax  
Certificate



Fee



# VILLAGE OF PARK FOREST

350 Victory Drive, Park Forest, IL 60466  
(708) 283-5617 (Phone) • (708) 748-4355 (Fax)

## PEDDLER APPLICATION

*\*Please Allow 5 Business Days Prior to Event for Processing\**

**Classification:** Peddler Certificate **Fee:** \$ 25.00 Per Day \_\_\_ \$150.00 Annual\_\_ Non-Profit Park Forest Based \$15 Per Day \_\_\_

Date(s) and Times of Peddling Activities: \_\_\_\_\_

Type of Ownership: ( ) Individual ( ) Corporation ( ) Partnership ( ) Non-Profit

Business/Organization Name: \_\_\_\_\_ Business/Organization Phone: \_\_\_\_\_

Business/Organization Address: \_\_\_\_\_

Type of Business/Organization: \_\_\_\_\_

Owner's Name \_\_\_\_\_ Email Address \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Manager's Name \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Applicant's Home Phone #: \_\_\_\_\_

Applicant's Driver's License Number and State: \_\_\_\_\_

Vehicle(s) used: Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ VIN# \_\_\_\_\_ Plate: \_\_\_\_\_

Exact Location of Peddling Activities: \_\_\_\_\_

Detailed Description of Items to be Sold: \_\_\_\_\_

Has any governmental body revoked or refused to grant a business or occupation license to applicant? \_\_\_\_\_

Number of employees/volunteers (working in the Village): \_\_\_\_\_

Retailer's or Service Occupation Tax Number (*Application will not be accepted without this information*) \_\_\_\_\_

I hereby certify that there are no willful misrepresentations or falsifications in this application. I am aware that, should investigation disclose such misrepresentations and/or falsifications, my application will be rejected. \_\_\_\_\_ (initial here)

Authorized Signature:	Print Name:	Date:
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Inspection(s):  Health  Other \_\_\_\_\_  Approved  Denied Date: \_\_\_\_\_  
Civic Group or Organization Confirmed by Recs & Parks:  Confirmed  Denied Date: \_\_\_\_\_ Initialed: \_\_\_\_\_

**PLEASE SEE REVERSE SIDE OF APPLICATION FOR VILLAGE OF PARK FOREST ORDINANCE REGARDING PEDDLING**

**Village of Park Forest Municipal Code of Ordinances (Peddler)**

**ARTICLE II.**

**LICENSE\***

\* **State Law References:** Authority of village to license and regulate, 65 ILCS 5/11-42-2.

**Sec. 74-26. Required.**

It shall be unlawful for any person to engage in the business of an itinerant merchant, peddler, or hawker in the village without first having obtained a license therefore. The fee for each itinerant merchant, peddler or hawker not using any truck or any vehicle shall be the same as that for a peddler using a vehicle. (Code 1966, § 23-1)

**Sec. 74-27. Prerequisites to issuance.**

No license shall be issued pursuant to this chapter unless the applicant therefore shall produce evidence, satisfactory to the village clerk, that the applicant is complying with state law relating to the tax imposed upon persons engaged in the business of selling tangible, personal property at retail. (Code 1966, § 23-2)

**Sec. 74-28. Duration.**

The annual period for the license required under this article shall be from January 1 to December 31. Semiannual, quarterly, and monthly licenses shall automatically expire not later than December 31 of the year in which issued.

(Code 1966, § 23-3)

**Sec. 74-29. Vehicle tags.**

Each licensee under this article, upon the payment of the annual, semiannual or quarterly license fee, shall be issued a metal tag for each vehicle or cart in operation in the village, and such tag shall be carried at all times in the vehicle and displayed when in the village, and shall be produced upon request by any village inspector or official. (Code 1966, § 23-4)

**Sec. 74-30. Acts, conduct of licensee.**

No licensee under this chapter or agent, employee, or representative of such licensee shall:

- (1) Cheat or defraud any person in the village.
- (2) Make any false representations to any person in the village.
- (3) Barter, sell, or peddle any goods, wares, or merchandise other than those specified in his application for a license.
- (4) Make or cause to be made, permit or allow, while upon the streets, sidewalks and public places, any excessive noise of any kind by crying, calling, or shouting, or by means of any whistle, rattle, bell, horn, or similar device, for the purpose of advertising or of attracting the attention or inviting the patronage of any person. (Code 1966, § 23-5)