

**SATURDAY SPECIAL RULES MEETING OF THE BOARD OF TRUSTEES  
VILLAGE OF PARK FOREST COOK AND WILL COUNTIES ILLINOIS  
November 5, 2022**

**PRESENT:** Mayor Jonathan Vanderbilt, Trustees Tiffani Graham, Maya Hardy, Candyce Herron, Theresa Settles, Erin Slone, and Joseph Woods (8:35 am)

**STAFF PRESENT:** Village Manager Tom Mick, Director of Personnel Jason Miller (8:33 am), Finance Director Mark Pries, Assistant Finance Director Sharon Floyd, Director of Community Larrie Kerestes (8:36 am), Director of Economic Development Sandra Zoellner, Director of Public Works Roderick Ysaguirre, Director of Recreation, Parks & Community Health Kevin Adams, Police Chief Paul Winfrey, Fire Chief Tracy Natyshok

Document Reviewed: 2022/2023 Financial Update

Mayor Vanderbilt called the meeting to order at 8:30 a.m.

Villager Manager Mick provided the board with the objective of the meeting and reviewed the agenda.

Finance Director Mark Pries began his presentation by explaining the format of document and that he will be reviewing the preliminary year-end results, current year trends and tax levy projections and Manager Mick will review strategic planning board goals update.

Preliminary Year- End

Director Pries stated the overall actual revenue is at 104% of budget. We are over budget in a number of areas, including sales & use tax, utility tax, state income tax, and real estate transfer tax, to name a few. The current fiscal year has a \$2.9 million surplus, which is not typical and mentioned this is the second year there is a surplus of over \$2 million. The Board's Fiscal Policies call for a minimum operating reserve of three months, however we are in excess of that with the adjusted fund balance at 5.97 months.

Current Year Trends

Director Pries said fiscal year 2022 saw benefits of two years of income taxes because the tax filing deadline was delayed until July 2022. Sales and Use Tax collections are 2.8% higher this year compared to this same time period last year and Utility Tax is also up 1.9%. IMRF rates are scheduled to decrease from 9.6% to 6.69% in 2023. Cook County EAV has decreased 15% while Will County EAV increased 19%. There was discussion regarding the Cook County property tax bills and the fact that the second installment has not mailed yet but they should be in December.

### Tax Levy Projections

Director Pries reviewed the legal requirements for adopting the tax levy that begins with adopting an estimated tax levy no less than 20 days prior to the adoption of the tax levy. The tax levy consists of six categories and each one is evaluated separately. Police and Fire personnel make up 71% of the total salaries. Police have 42 sworn personnel, one whose salary is reimbursed by the state and Fire have 24 sworn personnel. There will be a 0% increase to the levy this year in the General Corporate portion.

### Strategic Planning Board Goals Update

In February 2022 the Village Board adopted 8 strategic planning goals. Manager Mick went over the goals listed below and provided updates on the Village's efforts to meet them.

- To strengthen and enhance economic conditions to attract and retain businesses and employers to support a thriving local economy.
- To provide municipal services in a responsive and fiscally sustainable manner through continued collaboration, innovation and regional leadership.
- To employ best practices to deliver high-quality services, maintain and develop infrastructure in an environmentally and fiscally sustainable manner.
- To mitigate effects of climate changes through management of Village resources, partnerships, and the natural environment.
- To continue to ensure the health, welfare, and safety of Village residents and property through the provision of excellent and innovative public safety services delivered with integrity and impartiality.
- To increase opportunities of engagement and maximize resources for all residents.
- To continue to develop public relations and innovative marketing and communications to promote Park Forest
- To build upon the history of Park Forest and cultivate a culture that meets the future.

Trustee Graham motioned to adjourn; seconded by Trustee Herron. The meeting adjourned at 10:53 a.m.

Respectfully submitted,  
Angela Thurston