

**RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF PARK FOREST, 350 VICTORY DRIVE, PARK FOREST, ILLINOIS
COOK AND WILL COUNTIES**

Village Hall - Boardroom

7:00 p.m.

October 24, 2022

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyce Herron, Trustee Maya Hardy, and Trustee Erin Slone (via teleconference)

ABSENT: none

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Paul Winfrey, Fire Chief Tracy Natyshok, Village Attorney Leslie Kennedy, Director of Finance Mark Pries, Director of Human Resources Jason Miller, Director of Parks, Recreation, and Community Health Kevin Adams, Director of Community Development Larrie Kerestes, Director of Economic Development and Planning Department Sandra Zoellner, Director of Public Works Roderick Ysaguirre, Sustainability Coordinator Carrie Malfeo, and Mark Geising, IT Coordinator

OTHERS IN ATTENDANCE: Cook County Commissioner Donna Miller; Commission on Human Relations Chair Monray Larry; Commissioner Judith Gonzalez,; Commissioner Cerritha Price; Commissioner Lynne Santos; Diane Elkins, President of Buy Commercial Energy; Cindy Logan, resident; Yvonne Jackson, resident; and Chriselda Bell, resident

Mayor Vanderbilt introduced the Commission on Human Relations members who presented their annual report to the Board. Chair Larry introduced the other commissioners: Ms. Gonzalez, Ms. Price, and Ms. Santos. The Commission noted the many events they sponsored during the last year. Some were old events, some were new events. They invited the Board to their annual potluck dinner at Dining on the Green thanking all the volunteers on the Village's Commissions on Tuesday, November 15.

Mayor Vanderbilt asked the Board if there were any questions or comments. Each of the Trustees thanked the Commissioners for their volunteer efforts. They noted how busy and energetic they were with so many events throughout the year for the Village. Mayor Vanderbilt also thanked them for the number of new events they added this year.

1. A Resolution Establishing Trick-or-Treating Hours

Manager Mick said this item comes out of the Police Department and the Administration Department. The Village sets trick-or-treat hours annually by resolution. This year, hours for trick or treating will be 3 to 8 PM on Halloween. The manager recommended adults go with the children to keep them safe. Safe Halloween will take place Saturday, October 29 in Downtown Park Forest. Chief Winfey suggested that reflective material or glow sticks are recommended for use after dark for the safety of the trick or treaters. There were no comments or questions from the Board.

2. A Resolution Authorizing a Memorandum of Understanding Approving a Formal Community Solar Marketing Campaign

Manager Mick said this item comes out of the Sustainability Office and the Economic and Development and Planning Department. Ms. Malfeo talked about reducing energy costs and recent state funds that have become available for this purpose. The resolution would allow for a partnership between the Village and Solstice for marketing as detailed in the memo of understanding. She introduced Ms. Elkins who explained through a PowerPoint presentation how community solar works, the benefits of home solar panels, and the savings to the consumer. She explained the savings available through the State of Illinois program for low to moderate-income families. She noted the perks to enrolling and the goal is to start in December 2022 to February 2023. This is an inclusive program and wants to reach out to as many as we can. She also detailed the qualifications per the Illinois Solar for all Program (ILSFA).

Mayor Vanderbilt asked if there were questions or comments from the Board. Trustee Slone asked how many other communities were enrolled and noted two bills for residents may be confusing. Ms. Elkins explained this is a new program through the State of Illinois and is just being launched. While they are in discussion with other communities, Braidwood and Round Lake Beach have committed. She added that Park Forest has done their due diligence working with the Village Attorney, Manager Mick, and Ms. Malfeo. She encouraged residents to look for the logo to confirm this is the proper company and to avoid fraud. They would work with Park Forest to educate the public through marketing. When asked about funding the program by Trustee Woods, Ms. Elkins said the State of Illinois is funding the program. When Trustee Hardy asked about how many spots are available, Ms. Elkins said this new program has openings now because they are starting at ground level. She added that residents can cancel at any time with no charge to the resident. Ms. Elkins noted that the Village would be notified monthly as to the number of residents participating in the program. Ms. Elkins repeated that the program is for low to moderate-income families and will work with communities that qualify. Solstice is the solar farm that is opening up first with the program. Trustee Herron asked if they would reach out to the Housing Authority, Ms. Elkins said yes, they will work under Park Forest's direction. Trustee Slone asked if a resident qualifies and then has a change of circumstance, whom do they contact or is it an honor system? Ms. Elkins was not sure and would find out. Manager Mick said staff would look into that and added that while there had been cancellation fees in the past with aggregate, there is no cancellation fee with this program. Mayor Vanderbilt asked how the \$100 incentive would be paid. Ms. Elkins said the resident would receive a gift card of \$100 and the Village would receive an incentive of \$100 per household in a monthly check for each new sign up. She added that this program is not available for businesses at this time. Hearing no other questions or comments, this item will be on the agenda at the next Regular Board Meeting.

Mayor's Comments

Mayor Vanderbilt dispensed with the comments section of the agenda until the special regular meeting.

Manager's Comments

Trustee's Comments

Attorney's Comments

Clerk Comments

Audience to Visitors

None

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Settles, seconded by Trustee Herron and passed unanimously by voice vote.

The meeting was adjourned following a voice vote with the following results:

Ayes: 7

Nays: 0

Absent: 0

The meeting was adjourned with seven (7) ayes, no (0) nays, and no (0) absent.

Mayor Vanderbilt adjourned the Rules Meeting at 7:41 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

**REGULAR MEETING OF THE BOARD OF TRUSTEES
350 VICTORY DRIVE
PARK FOREST, ILLINOIS**

Village Hall - Board Room

7:00 p.m.

October 24, 2022

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyce Herron, Trustee Maya Hardy, and Trustee Erin Slone (via teleconference)

ABSENT: none

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Paul Winfrey, Fire Chief Tracy Natyshok, Village Attorney Leslie Kennedy, Director of Finance Mark Pries, Director of Human Resources Jason Miller, Director of Parks, Recreation, and Community Health Kevin Adams, Director of Community Development Larrie Kerestes, Director of Economic Development and Planning Department Sandra Zoellner, Director of Public Works Roderick Ysaguirre, Sustainability Coordinator Carrie Malfeo, and Mark Geising, IT Coordinator

OTHERS IN ATTENDANCE: Cook County Commissioner Donna Miller; Commission of Human Relations Chair Monray Larry; Commissioner Judith Gonzalez,; Commissioner Cerritha Price; Commissioner Lynne Santos; Diane Elkins, Buy Commercial Energy; Cindy Logan, resident; Yvonne Jackson, resident; and Chriselda Bell, resident

Roll Call

Mayor Vanderbilt called the meeting to order at 7:41 pm. The roll was called by Clerk McGann

Pledge of Allegiance

Mayor Vanderbilt led the Board and the audience in the Pledge of Allegiance.

Reports of Village Officers

Mayor

Mayor Vanderbilt noted that the Red Cross's Blood drive was held recently at Dining on the Green. The mural of the two missing Park Forest women, Jerrica Law and Brenda Gonzalez-Jackson, was installed Sunday, October 23, on Orchard Avenue.

Village Attorney

No report

Village Manager

Manager Mick thanked the residents affected by road construction, water main replacement, curb repair, and resurfacing of the streets. He thanked them for their patience while these improvements are made. Mayor Mick noted the times and dates for early voting in Cook and Will Counties. Safe Halloween details were given. He also noted the collection boxes in Village Hall to be used for the recycling of candy wrappers. There will be a Pumpkin Smashing

recycling event at Coyote Run Golf Course on November 5. The Veterans Day Event will take place Thursday, November 10, at Freedom Hall which will include a Viet Nam Huey Helicopter landing in Central Park. The Park Forest Police Department is recruiting for a new police officer. Information is on the Village's website.

Village Clerk

Clerk McGann read information regarding petition packets for the upcoming April 2023 election.

Reports of Commission Liaisons and Committee Chairpersons

Each of the Trustees commented on the beautiful mural on Orchard Drive hoping this would bring attention to the two missing women. Thoughts and prayers continue for the families of these two women.

Trustee Settles reported that the Veterans Commission is sponsoring the Veterans Day event on November 10 that will honor the oldest and youngest veterans. The Housing Authority met last week. They are undergoing the audit process. There is one opening for the Housing Authority with applications available online.

Trustee Graham enjoyed the Halloween celebration with District 163 at the Michelle Obama School. She was on the community bus tour last Saturday.

Trustee Woods said nominations for the Business Person of the Year are being accepted with a November 30th deadline. He also listed a number of grants available to small businesses. More information is available on the Village's website. Trustee Woods also enjoy the community bus tour last Saturday.

Trustee Hardy noted that the Planning and Zoning Commission will meet Tuesday, October 25. The Cable Commission will meet Wednesday, October 26. She encouraged residents to have a safe Halloween.

Trustee Slone said the last day of the Main Street Market is Saturday, October 29. Beautification Award signs can be picked up at Main Street Market. Sustainability award nomination are being accepted. Forms are on the Village's website

Mayor Vanderbilt thanked Cook County Commissioner Miller for her presentation and her work on a new incentive for a property tax deduction for food stores within the food desert.

Citizens' Comments, Observations, Petitions

Cindy Logan, a resident, is a food truck owner and voiced her concerns about prohibiting parking her food truck at her home.

Yvonne Jackson, a resident, was concerned about parking her mobile business truck. She was willing to pay Park Forest to park in the lot.

Mayor Vanderbilt said staff will follow up with both women and their concerns after the meeting.

Chriselda Bell commented on Damon Lamar Reed's beautiful mural remembering Jerrica Law and Brenda Gonzalez-Jackson and recommended all to go see it.

Motion: Approval of Consent

MOVED that the Consent Agenda and each item contained therein be hereby approved:

CONSENT:

- 1. MOVED, that the Mayor and Board of Trustees approve the minutes of the Regular Meeting of August 15, 2022, the Rules Meeting of September 6, 2022, the Regular Meeting of September 19, 2022, the Rules Meeting of October 3, 2022 and the Special Regular Meeting of October 3, 2022**
- 2. MOVED, that the Mayor and Board of Trustees approve a Resolution Establishing Trick-or-Treating hours in the Village of Park Forest.**
- 3. MOVED, that the Mayor and Board of Trustees approve the purchase of two (2) 2023 Ford Utility Police Interceptor vehicles from Sutton Ford, in Matteson, IL, for a total amount of \$82,964.00.**

Appointments

MOVED, that the Mayor and Board of Trustees appoint Judi Bridge to an unexpired term on the Beautification Awards Committee to expire on December 31, 2023.

MOVED, that the Mayor and Board of Trustees appoint Aaron Alberico to an unexpired term on the Environment Commission to expire December 31, 2025.

MOVED, that the Mayor and Board of Trustees appoint Chriselda Bell to an unexpired term on the Board of Trustees Firemen's Pension Fund to expire on April 30, 2023.

MOVED, that the Mayor and Board of Trustees appoint Spring Brown to a term on the Police & Fire Advisory Council to expire on December 31, 2024.

MOVED, that the Mayor and Board of Trustees appoint Laron Mathews to a term on the Police & Fire Advisory Council to expire on December 31, 2025.

MOVED, that the Mayor and Board of Trustees appoint Lynn Murphy to a term on the Police & Fire Advisory Council to expire on December 31, 2024.

MOVED, that the Mayor and Board of Trustees appoint Cristina Lazard to an unexpired term on the Recreation & Parks Board to expire on December 31, 2024.

MOVED, that the Mayor and Board of Trustees appoint Kyle Brodnick to an unexpired term on the Veterans Commission to expire on December 31, 2023.

Approval of the consent agenda was moved by Trustee Woods and seconded by Trustee Graham. Mayor Vanderbilt asked if anyone wished any items be removed from the consent agenda for further discussion. Hearing none, a roll call vote was called by Mayor Vanderbilt on the motion to approve the consent agenda. The consent agenda was approved with the following results:

Ayes: 7
Nays: 0
Absent: 0

The consent agenda was adopted with seven (7) ayes, no (0) nays and no (0) absent.

DEBATABLE:

Adjournment

This concluded the Regular Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Herron, seconded by Trustee Hardy and passed unanimously by voice vote. The meeting was adjourned with a voice vote with the following results:

Ayes: 7
Nays: 0
Absent: 0

The meeting was adjourned with seven (7) ayes, no (0) nays, and no (0) absent.

Mayor Vanderbilt adjourned the Regular Meeting at 8:05 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk