

**RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF PARK FOREST, 350 VICTORY DRIVE, PARK FOREST, ILLINOIS
COOK AND WILL COUNTIES**

Village Hall- Boardroom

7:00 p.m.

August 8, 2022

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyse Herron, Trustee Maya Hardy, and Trustee Erin Slone

ABSENT: Trustee Theresa Settles

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Paul Winfrey, Fire Chief Tracy Natyshok, Village Attorney Leslie Kennedy, Director of Parks, Recreation, and Community Health Rob Gunther, Assistant Director of Parks, Recreation, and Community Health Kevin Adams, Director of Community Development Larrie Kerestes, Assistant Director of Finance Sharon Floyd, Director of Human Resources Jason Miller, Director of Economic Development and Planning Department Sandra Zoellner, Director of Public Works Roderick Ysaguirre, and Mark Geising, IT Coordinator

OTHERS IN ATTENDANCE: Approximately twenty police department friends and family; retiring Police Commander Devin Strahla; Mike and Patty Jordan, State Farm Insurance; Seven members of the 2022 AmeriCorps National Civilian Community Corps (NCCC); and Gary Kopycinski, eNews Park Forest

RECORDER: Village Clerk Sheila McGann

Roll Call

Mayor Vanderbilt called the meeting to order at 7:00 pm. Roll was called by Clerk McGann.

Mayor Vanderbilt began the meeting reading a proclamation honoring Mike Jordan of State Farm Insurance for his dedicated volunteer and community work over the last 29 years in Park Forest and the Southland community. Mr. Jordan noted how important personal relationships are. He thanked all the organizations, trustees, managers, and mayors he has worked with over the years including too many that have passed on. He added that the spirit of volunteerism is alive and grows in Park Forest. When the Mayor asked for comments from the Board, each Trustee congratulated Mr. Jordan on his retirement and thanked him for his numerous contributions to Park Forest as an exemplarity ambassador.

Mayor Vanderbilt called on the three police personnel to be sworn in. Manager Mick read each of their bios and Clerk McGann swore them in: Sergeant Alex Bregin, Sergeant Haytham Elyyan, and Officer Danny Li. They were congratulated and welcomed by the Board.

Mayor Vanderbilt read a resolution honoring retiring Police Commander Devin Strahla. His numerous accomplishments during his thirty years of service were listed. The residents and businesses of Park Forest are appreciative of his dedication and service to Park Forest and which the best of health to him and his family on his retirement.

Mayor Vanderbilt introduced the 2022 team of AmeriCorps volunteers that will be working in Park Forest this summer. Each of the seven members introduced themselves and talked about their area of expertise. This is the seventh year Park Forest and AmeriCorps have worked together serving the community in various ways. Each of the Trustees thanked them for stepping up and volunteering their services while gaining valuable life experiences. For more information in volunteering with the AmeriCorps, contact Manager Mick at Village Hall.

1. Ordinance Endorsing the 2022 Park Forest Urban Forestry Management Plan

Manager Mick said this item is out of the Recreation, Parks, and Community Health Department. Director Gunther gave a summary of the 2022 tree inventory and the Park Forest Urban Forestry Management Plan. He detailed the tree categories and risks/conditions in the future adding the arborist’s recommendations of prune cycles and necessary removals. Noting the many benefit of trees, there are maintenance and management costs to be considered. The master plan is on the Village’s website. Mayor Vanderbilt thanked Director Gunther for the years he has worked on this project and asked if there were questions from the Board. When Trustee Slone asked about replacing trees that have been removed, Director Gunther said the Village plants over fifty trees per year and continue to plant as the budget permits. Manager Mick noted the importance of diversity of tree so entire species are not eliminated. This management plan will continue to be utilized as a guide. Hearing no other questions, this item will be on the agenda of the Regular meeting of August 15.

2. Purchase of a 2022 Dodge Ram 1500 Pick Up Truck

Manager Mick said this item is out of the Public Works Department. Director Ysaguirre said the Village is replacing a pickup truck that will be auctioned in the future. Due to supply shortages on vehicles, they found a commercial grade pickup truck with a Dodge dealer without the upgrades usually ordered. Mayor Vanderbilt asked the Board if there were any questions or comments. Hearing none, this item will be on the agenda of the Regular meeting of August 15.

3. Acquisition of One 2022 Ford Utility SUV Police Interceptor

Manager Mick said this item is out of the Police Department. Chief Winfrey stated that Ford is not accepting new orders. As the department will reuse some equipment on their current vehicles, they have located stock vehicles that will serve this purpose. As three vehicles are budgeted, only one will be ordered at this time. Mayor Vanderbilt asked the Board if there were any questions or comments. Hearing none, this item will be on the agenda of the Regular meeting of August 15.

Mayor’s Comments

Mayor Vanderbilt dispensed with the comments section of the agenda until the regular meeting.

Manager’s Comments

Trustee’s Comments

Attorney’s Comments

Clerk Comments

Audience to Visitors

None

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Hardy, seconded by Trustee Slone and passed unanimously by voice vote.

The meeting was adjourned following a voice vote with the following results:

Ayes: 6

Nays: 0

Absent: 1

The meeting was adjourned with six (6) ayes, no (0) nays, and one (1) absent.

Mayor Vanderbilt adjourned the Rules Meeting at 8:10 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

**REGULAR MEETING OF THE BOARD OF TRUSTEES
350 VICTORY DRIVE
PARK FOREST, ILLINOIS**

Village Hall - Board Room

7:00 p.m.

August 8, 2022

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyse Herron, Trustee Maya Hardy, and Trustee Erin Slone

ABSENT: Trustee Theresa Settles

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Paul Winfrey, Fire Chief Tracy Natyshok, Village Attorney Leslie Kennedy, Director of Parks, Recreation, and Community Health Rob Gunther, Assistant Director of Parks, Recreation, and Community Health Kevin Adams, Director of Community Development Larrie Kerestes, Assistant Director of Finance Sharon Floyd, Director of Human Resources Jason Miller, Director of Economic Development and Planning Department Sandra Zoellner, Director of Public Works Roderick Ysaguirre, and Mark Geising, IT Coordinator

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Gary Kopycinski, eNews Park Forest

Roll Call

Mayor Vanderbilt called the meeting to order at 8:10 pm. Roll was called by Clerk McGann.

Pledge of Allegiance

Mayor Vanderbilt led the Board and the audience in the Pledge of Allegiance.

Reports of Village Officers

Mayor

Mayor Vanderbilt thanked those involved in the recent Senior Picnic by Bloom Township, Park Forest's Night on the Town, and the recent Back to School events. The Mayor congratulated Sergeant Alex Bregin, Sergeant Haytham Elyyan, and Officer Li of the Park Forest Police Department. He also congratulated State Farm's Mike Jordan and Police Commander Devin Strahla on their recent retirements.

Village Attorney

No report

Village Manager

Manager Mick noted that this season's programming for Main Street Nights was terrific thanks to Chuck Sabey, Rob Gunther, Kevin Adams, and staff. He added that the Board is on a relaxed summer meeting schedule and will return to regular schedule in September. Happy birthday to Trustee Graham.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

The Trustees congratulated the two promoted police sergeants and the new police officer who were sworn in. They each commented on a wonderful Main Street Nights season. They wished Trustee Graham a happy birthday.

Trustee Graham reported that the Human Relations Commission will meet Tuesday, August 9. She reminded the residents of the 66 Annual Art Fair to be held September 17 and 18.

Trustee Woods reported that EDAG will meet Wednesday, August 10.

Trustee Herron noted that the Education Committee will meet Wednesday, August 10 via zoom.

Trustee Hardy stated that the Planning and Zoning Commission will meet Tuesday, September 13. She offered condolences to the family of Patricia Moore on her recent passing.

Trustee Slone noted that the Katie Armstrong Sustainability Award application is in this month's water bill.

Citizens Comments, Observations, Petitions

None

Motion: Approval of Consent

CONSENT:

MOVED that the Consent Agenda and each item contained therein be hereby approved:

1. MOVED, that the Mayor and Board of Trustees approve A Motion approving the minutes of the Special Rules meeting of June 13, 2022, the Regular meeting of June 13, 2022, the Regular meeting of June 21, 2022 and the Rules meeting of Saturday of July 9, 2022.

2. MOVED, that the Mayor and Board of Trustee approve a Resolution Recognizing and Thanking Devin Strahla for his Dedicated Service to the Village of Park Forest.

3. MOVED, that the Village Manager is authorized to enter into a contract with Save-A-Tree to install PermaLite360 permanent light system for the DownTown buildings, in the amount of \$102,000 with a \$2,000 contingency for incidental supplies for a total not to exceed \$104,000.

Approval of the consent agenda was moved by Trustee Woods and seconded by Trustee Graham. Mayor Vanderbilt asked if anyone wished any items be removed from the consent agenda for further discussion. Hearing none, a roll call vote was called by Mayor Vanderbilt on the motion to approve the consent agenda. The consent agenda was approved with the following results:

Ayes: 6
Nays: 0
Absent: 1

The consent agenda was adopted with six (6) ayes, no (0) nays and one (1) absent.

DEBATABLE:

4. Ordinance: An Ordinance to Approve an Intergovernmental Agreement with the South Suburban Land Bank Development Authority regarding the Acquisition and Disposition of Certain Vacant Properties Through Abandonment Proceedings (Final Reading)

Move for adoption of the ordinance was motioned by Trustee Hardy and seconded by Trustee Slone. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Vanderbilt asked if there were any questions or comments. Hearing none, the Mayor called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 6
Nays: 0
Absent: 1

The ordinance was adopted with six (6) ayes, no (0) nays, and one (1) absent.

5. Ordinance: An Ordinance Authorizing the Sale of 307 Meota Street (Final Reading)

Move for adoption of the ordinance was motioned by Trustee Woods and seconded by Trustee Slone. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Vanderbilt asked if there were any questions or comments. Hearing none, the Mayor called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 6
Nays: 0
Absent: 1

The ordinance was adopted with six (6) ayes, no (0) nays, and one (1) absent.

6. Ordinance: An Ordinance Authorizing the Sale of 182 Washington Street (Final Reading)

Move for adoption of the ordinance was motioned by Trustee Slone and seconded by Trustee Graham. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Vanderbilt asked if there were any questions or comments. Hearing none, the Mayor called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 6
Nays: 0
Absent: 1

The ordinance was adopted with six (6) ayes, no (0) nays, and one (1) absent.

7. Ordinance: An Ordinance Endorsing the 2022 Park Forest Urban Forestry Management Plan (First Reading)

This item has had first reading and will be on the agenda for action at the August 15 Regular Meeting.

Adjournment

This concluded the Regular Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Herron, seconded by Trustee Hardy and passed unanimously by voice vote. The meeting was adjourned with a voice vote with the following results:

Ayes: 6
Nays: 0
Absent: 1

The meeting was adjourned with six (6) ayes, no (0) nays, and one (1) absent.

Mayor Vanderbilt adjourned the Regular Meeting at 8:22 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk