

VILLAGE OF PARK FOREST

**RULES MEETING OF THE BOARD OF TRUSTEES
HELD REMOTELY
PUBLIC NOTICE POSTED AT THE VILLAGE HALL
350 VICTORY DRIVE
PARK FOREST, ILLINOIS**

Village Hall

Boardroom 7:00 p.m.

March 22, 2021

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Maya Hardy, and Trustee Candyce Herron

ABSENT: Trustee Glenna Hennessy

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Christopher Mannino, Deputy Fire Chief Ryan Roberts, Village Attorney Ross Secler, Deputy Village Manager Mark Pries, Director of Economic Development and Planning Department Hildy Kingma, Director of Communications Jason Miller, Director of Recreation, Parks, and Community Health Rob Gunther, Director of Public Works Roderick Ysaguirre and Sustainability Coordinator Carrie Malfeo

OTHERS IN ATTENDANCE: Dave Bartlett, Vice-chairman of the Environment Commission

RECORDER: Village Clerk Sheila McGann

Roll Call

The meeting was called to order at 7:00 pm by Mayor Vanderbilt. Roll was called by Clerk McGann.

Mayor Vanderbilt began the meeting with a proclamation announcing April 12-16 as Youth Violence Prevention Week as the Village will work to eliminate youth violence. He read a second proclamation supporting and promoting Earth Week in Park Forest. The Village supports many options that are included in the Village's sustainability plan. The Park Forest Environment Commission helps to inform and engage residents and business to promote Earth Month celebrations.

Vice-chair Bartlett thanked the Board for their support on green and environment issues. He thanked the employees for their contributions of the recycled art displayed outside Freedom Hall. Ms. Malfeo was enthusiastic about the events available for residents through the month of April. She also noted that little things are important as well, i.e. recycling and cleaning up litter.

1. An Ordinance Amending Chapter 6 ("Alcoholic Beverages"), Article II ("Licenses"), Section 6-49 ("Number Limited") of the Code of Ordinances

Manager Mick said this item comes out of the Department of Economic, Development, and Planning Department. When a business with a liquor license is closed, an amendment is required.

As Dunagain's and the Sapphire Room are closed, two Class A liquor licenses and one Class L license will be removed from the Code of Ordinances. Mayor Vanderbilt asked if there were any questions or comments by the Board. Hearing none, this item will be on the agenda at the next regular meeting.

2. Consideration of an Ordinance Approving a Text Amendment to Table III-2-A. (Use Table) and Section III-3 (Use Standards) of the Unified Development Ordinance

Manager Mick said this item was out the Economic Development and Planning Department with feedback from the volunteer board. Director Kingma explained the ordinance amendment allowing for flexibility for light manufacturing in the various commercial zones. A public notice of the hearing was sent to all property owners with the zoning districts and within 250 feet of those zoning districts. Four responses were received, all in favor. Mayor Vanderbilt asked if there were any questions or comments by the Board. Hearing none, this item will be on the agenda at the next regular meeting

3. A Resolution Authorizing a Master Pole Agreement for Small Cell Wireless Antennas

Manager Mick said this item comes from the Economic Development and Planning Department. The provider, AT&T, has a hole in their service area and would like to place a small cell in the downtown area. Director Kingma explained this is a standard process and recently done something similar with Verizon. This pole would be placed in the parking lot behind Southland Catering. The resolution would set the process for each company when this is requested in the future. Mayor Vanderbilt asked if there were any questions or comments from the Board. When Trustee Woods asked how tall the pole would be, Director Kingma said she would get back to the Board with the height. Hearing no other questions, this item will be on the agenda at the next regular meeting.

4. A Resolution Establishing a Fire and Police Advisory Council

Manager Mick said this item is out of the Manager's Office and last summer's assignment to Board Committee A consisting of Trustees Hardy (chair), Graham, Hennessy, and Woods. He gave an overview noting that they met five times and looked at the rationale of their assignment: How many complaints vs service, how they are received, and how to let residents know what is going on. The group considered current policies, processes and procedures, and how a resident might submit a complaint (online or in the station), accountability authority, and how police administration, the manager's office, and the Board work together. The Fire and Police Commission of Park Forest is the current citizen-based accountability board. Committee A also reviewed current police initiatives on professional development especially in diversity and inclusion training. Police personnel wear body cams that eliminates many grey areas. Committee A suggested a Fire and Police Advisory Council be established by resolution to the Board. Both public safety departments have a good rapport with residents. Some of the highlights include: appoint five members by the Mayor with approval of Board, appoint a staff and board liaison, meet quarterly as a minimum, review public safety data and public complaints, and present to the Advisory Council and then to the Board. Chairperson Hardy thanked the Mayor, the Manager, all the members, and residents and noted their healthy discussion throughout all their meetings. Chief Mannino echoed Trustee Hardy noting the probing questions they asked. Mayor Vanderbilt asked the Board if there were any questions or comments. Trustee Woods said transparency is important and often questions can be

uncomfortable. The Committee found many policies the Park Forest Police Department already had in place. It is better to be proactive than reactive. Hearing no other questions, this item will be on the agenda at the next regular meeting.

5. A Resolution Rededicating Davis, Early, Jackson & Lee Streets

Manager Mick said this item came out of Board Committee C and the Manager. Trustees Settles, Graham, Hardy, and Herron met five times building on information from a previous committee under former Mayor Ostenburg and the Race, Equity and Leadership (REAL). The Committee had four streets to consider for rededication, keeping the street names intact. The four street names will be dedicated as follows: Davis Street: Angela Davis; Early Street: Professor Gerald Early; Jackson: Arthur J. Jackson, and Lee: Harper Lee. Trustee Settles thanked the trustees on the committee and the residents and Manager will make suggestions for the names. Mayor Vanderbilt thanked Committee C for their work and asked if there were any questions or comments from the Board. Trustee Hardy said this was educational and thanked residents and the Manager as well. Trustee Woods noted that we are not erasing history but seeing a way to move to solutions by the rededication. Trustee Graham also thanked residents for their input and willingness to contribute. Trustee Herron thanked Trustee Settles as chairperson and the rest of the Committee; she was proud to be part of the committee. Hearing no other questions, this item will be on the agenda at the next regular meeting.

6. An Engineering Services Agreement for the Installation of New Sidewalk Along Route 30

Manager Mick said items 6, 7, and 8 will be taken together, out of the Public Works Department. They will include the sidewalk on Route 30, the local agency agreement, and appropriation of the funds. Director Ysaguirre explained the agenda items. The first is an agreement among the Village, the State and the RTA regarding funding. He explained how the funding will flow among the three entities. After all payments and reimbursements are made, there will be no cost incurred by the Village unless cost exceeds any funding caps which is unexpected. The next item is an agreement with Baxter and Woodman of Mokena, Illinois relating to the installation of the sidewalk along Route 30. Lastly, there is the approval of the resolution for costs which is a required attachment. There will be a net zero cost to the Village. When asked by the Mayor about location of the sidewalk, Director Ysaguirre said the sidewalk will start at Orchard and end at the east village limits by the traffic signal and then turn south to connect with Farragut. Mayor Vanderbilt asked if there were any questions or comments by the Board. Hearing none, these items will be on the next regular meeting.

7. A Local Agency Agreement for the Installation of New Sidewalk Along Route 30

8. A Resolution to appropriate \$84,891 in General Funds for Construction and Construction Engineering of the addition of Sidewalk along Route 30 (FAU 0353) from Orchard to Easter Corporate Limit

Mayor's Comments

Mayor Vanderbilt talked about "Select Chicago", a program that helps to oversee global investors work within municipalities and for local businesses to invest abroad. He attended this event where Park Forest was a sponsor with Assistant Director Zoellner was the host. The Mayor

named the eight victims who died in Atlanta that weekend. He said hate has no place in our community.

Manager's Comments

Manager Mick reminded residents that vehicle stickers are on sale and must be displayed by April 30. He reported on early voting locations which began Monday, March 22. He noted the upcoming Easter weekend events in Park Forest. The Tennis and Health Club is recruiting for a new manager. Manager Early registration begins April 1 for the Aqua Center. More information on the above items are found on the Village website. Manager Mick reported that an online article about home sales by MSN Money noted Park Forest had the fastest growing home prices in the Chicago, Naperville, and Elgin region with increases of 22.9% in the past year. He wished Chief Mannino a happy birthday.

Trustee's Comments

The Trustees offered prayers and condolences to the victims in Atlanta. They also wished Chief Mannino a happy birthday.

Trustee Settles enjoyed the Poetry with a Purpose event with Trustee Woods as a participant.

Trustee Graham commended the Environment Commission for all the events planned for Earth Month.

Trustee Woods noted that there are vacancies on the Economic Development Advisory Group and the Cable Commission. There is a blood drive on April 8th at Dining on the Green.

Trustee Hardy thanked the Commission on Human Relations and Evelyn Randal for the Poetry with a Purpose event. There are two vacancies on the commission. She also said the Planning and Zoning Commission did an outstanding job reviewing the ordinances on tonight's agenda.

Trustee Herron reminded the residents of the Egg-stravaganza event Saturday, March 27. There is a vacancy on the Housing Authority and the Recreation, Parks, and Community Health Commission.

Attorney's Comments

None

Clerk Comments

No report

Audience to Visitors

As per the agenda posting, public comments were to be sent to Manager Mick by 3p.m. of the day of the meeting and would be read at the meeting. None were received. (See below)

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Settles, seconded by Trustee Hardy and passed unanimously by roll call vote.

The meeting was adjourned following a roll call vote with the following results:

Ayes: 6
Nays: 0
Absent: 1

The meeting was adjourned with seven (6) six, no (0) nays, and one (1) absent.

Mayor Vanderbilt adjourned the special rules meeting at 8:14 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

NOTE – DUE TO COVID-19

THE BOARD MEETING WILL BE HELD VIA CONFERENCE CALL

***Public, in-person attendance of the Meeting has been deemed unfeasible; All public comment can be sent prior to the phone conference Board Meeting, via email to tmick@vopf.com, by 3 pm the day of the meeting; Public comments received via email will be read during the public meeting.**

****A record (verbatim recording) of all action (if any) taken during the Board Meeting in open session will be made available upon request.**

*****This meeting will be broadcast live, and recorded, on the local cable access channels in Park Forest (channel 4 for Comcast subscribers & channel 4 for AT&T U-Verse subscribers) and will be streamed live, and subsequently archived, on the Village website at www.villageofparkforest.com**

NOTE: Copies of Agenda Items are Available on the Village website at www.villageofparkforest.com