

VILLAGE OF PARK FOREST
RULES MEETING OF THE BOARD OF TRUSTEES
HELD REMOTELY
PUBLIC NOTICE POSTED AT THE VILLAGE HALL
350 VICTORY DRIVE
PARK FOREST, ILLINOIS

Conference Call

7:00 p.m.

February 1, 2021

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Maya Hardy, Trustee Candyce Herron, and Trustee Glenna Hennessy

ABSENT: None

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Christopher Mannino, Deputy Fire Chief Ryan Roberts, Village Attorney Leslie Kennedy, Assistant Finance Director Sharon Floyd, Director of Economic Development and Planning Department Hildy Kingma, Director of Communications Jason Miller, Director of Recreation and Parks Rob Gunther, Director of Public Works Roderick Ysaguirre, IT Coordinator Craig Kaufman, and Sustainability Coordinator Carrie Malfeo

OTHERS IN ATTENDANCE: Kevin Smith and Dominic Ward, K Spot Bar & Grill, LLC.; and Alex Bazan, Greenest Region Corps Member

RECORDER: Village Clerk Sheila McGann

Roll Call

The meeting was called to order at 7:00 pm by Mayor Vanderbilt. Roll was called by Clerk McGann

1. Ordinance Related to Chapter 6 (Alcoholic Beverages), Article II (Licenses), Section 6-49 (Number Limited) of the Code of Ordinance of the Village of Park Forest, Cook and Will Counties, Illinois

Manager Mick said this item comes out of the Economic Development and Planning Department regarding a new business. They are requesting a liquor license and were interviewed by the Liquor Commissioner Office, Village legal counsel, and others. Director Kingma explained the application process for this new business. The business would include family dining, pool table, TV, and bar. They expect to complete the build-out by the end of March and with an expected opening in mid-April. The required interview with the Liquor Commission was held January 15 with a recommendation to approve this ordinance. Mayor Vanderbilt asked if there were any questions or comments. Trustee Woods welcomed the new owners to Park Forest. Hearing no other questions, this item will be on the agenda at the next regular meeting.

2. Proposed Solar Project to offset energy Usage of Water Treatment Plant

Manager Mick said this item comes out of the Economic Development and Planning Department and the Sustainability Office. He explained the proposals that include solar panels for the Water

Department. Ms. Malfeo showed a PowerPoint presentation that explained the pros and cons of the proposals for the Water Plant that included the solar project details, the projected savings (short and long term), environmental savings, and utility rate net savings. Manager Mick explained that the cost savings projected in the presentation are for a twenty-five-year period with the panels lasting an expected thirty years. The Trustees asked a number of questions regarding the location of the panels and how the water plant would operate with them. The array would be on the ground and on the roof. Director Ysaguirre explained that this system with an elevated water tower would not need pumps as it would gravity fed. The current system uses pumps that cause a surge in the pumps when there is a bump or glitch. Ms. Malfeo noted that YellowLite is based out of Chicago and laborers used are local. When asked by the Mayor about REC's (renewable energy credits) Ms. Malfeo detailed a series of options. Mr. Bazan explained the selling, savings, and financial effects of the selling of recs over a twenty-five-year period. Manager Mick added that another proposal was received this morning which will be reviewed. He will keep the Board informed through his Friday updates. If nothing changes, a proposal between the Village and YellowLite will be brought before the Board in the near future. Mayor Vanderbilt said the video would help the public understand a bit more about how recs work. Manager Mick showed a three minute video "Recs: Renewable Energy Credits" which showed how renewable energy certificated promotes more renewable energy. Mayor Vanderbilt thanked Ms. Malfeo and Manager Mick for the presentation.

3. Resolution Accepting a grant from the Illinois Housing Development Authority's Strong Communities Program

Manager Mick said this item comes out of the Economic Development and Planning Department relating to a grant awarded last December. Director Kingma explained how the Illinois Housing Development Authority's (IHDA) Strong Communities Program works regarding interior/ exterior housing rehabilitations, employment with the South Suburban Trades Initiatives, and how the Village will receive proceeds after houses are sold including incurred legal expenses. This allows the Village more flexibility in the work they have already been doing. Mayor Vanderbilt asked if there were any questions or comments from the Board. Trustee Woods congratulated the Economic Development and Planning Department for their work in acquiring various grants. Because the Village is transparent and financially sound, matching grants are often received when they become available. Hearing no other questions or comments, this item will be on the agenda at the next regular meeting.

4. Motor Fuel Tax Maintenance Resolution and Municipal Maintenance Cost Estimate for Fiscal Year 2022

Manager Mick said this item is out of the Public Works Department. Director Ysaguirre explained that the Illinois Department of Transportation requires an annual estimate of maintenance costs which include salt, traffic sign maintenance, road repair materials, hiring of contractors for light maintenance, annual inspection of Thorn Creek Bridge and other budget items. He recommends the Board approves this resolution. Mayor Vanderbilt asked the Board if there were any questions or comments. When Trustee Hardy asked what percentage of street signs have been replaced in the Village, Director Ysaguirre said about 75-80% have been replaced. This will be covered in the next agenda item. Hearing no other questions or comments from the Board, this item will be on the agenda at the next regular meeting.

5. Awarding of the 2021 Street Sign Replacement

Manager Mick said this item is out of the Public Works Department. Director Ysaguirre explained the bid process noting there were seven bids opened on January 22, 2021 and recommends Roadsafe Traffic Systems from Romeoville be awarded the contract. While they have not done street signs in Park Forest previously, they have done other work in Park Forest in other areas. This is year six in a seven year plan. When completed, 90% of the signs will have been replace. Mayor Vanderbilt asked if there were any questions or comments from the Board. Hearing none, this item will be on the agenda at the next regular meeting.

Mayor's Comments

Mayor Vanderbilt noted his appreciation of the work done by Public Works staff who kept the streets clean this weekend.

Manager's Comments

Manager Mick said there is a free Covid-19 testing center at the Aqua Center. There will be a lottery for park permits; see the Village website or Facebook page for details. He also commented on the work that Public Works did Saturday and Sunday clearing twelve inches of snow in twenty-four hours. He asked residents to park their cars in the driveway if possible so the streets can be cleaned off completely.

Trustee's Comments

Each of the Trustees commended the Public Works Department and all staff for keeping the roads clear and safe for the residents during the snowstorm.

Trustee Hardy reported that both the Commission on Human Relation and the Planning and Zoning Commission will meet Tuesday, February 9.

Trustee Settles attended the South Suburban Zoom Diversity dinner and enjoyed the format. She also attended the Pearls of Wisdom Ceremony at the Michelle Obama School.

Trustee Graham reported that the Environment Commission will meet Thursday, February 4 to continue their plans for Earth Day. She added that the Youth Commission is looking two more members. Applications are the Village's website. She also thanked Craig Kaufman, Marty Suchor, and Tom Mick for keeping the Board in contact with the residents.

Trustee Hennessy noted that there are many programs available to the community to celebrate Black History Month. She also noted that Public Works staff did a wonderful job working under the worst weather conditions to clear trees, snow, and work on water main breaks.

Trustee Woods enjoyed the presentation about solar panels noting the many environmental career opportunities available through OAI in Park Forest. Black History Month is a time to remember our history, the present, and the future.

Trustee Herron enjoyed the Diversity Dinner program this year via zoom.

Attorney's Comments

No report

Clerk Comments

No report

Audience to Visitors

As per the agenda posting, public comments were to be sent to Manager Mick by 3p.m. of the day of the meeting and would be read at the meeting. None were received. (See below)

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Hardy, seconded by Trustee Graham and passed unanimously by roll call vote. The meeting was adjourned following a roll call vote with the following results:

Ayes: 7
Nays: 0
Absent: 0

The meeting was adjourned with seven (7) ayes, no (0) nays, and no (0) absent.

Mayor Vanderbilt adjourned the special rules meeting at 8:18 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

NOTE – DUE TO COVID-19

THE BOARD MEETING WILL BE HELD VIA CONFERENCE CALL

***Public, in-person attendance of the Meeting has been deemed unfeasible; All public comment can be sent prior to the phone conference Board Meeting, via email to tmick@vopf.com, by 3 pm the day of the meeting; Public comments received via email will be read during the public meeting.**

****A record (verbatim recording) of all action (if any) taken during the Board Meeting in open session will be made available upon request.**

*****This meeting will be broadcast live, and recorded, on the local cable access channels in Park Forest (channel 4 for Comcast subscribers & channel 4 for AT&T U-Verse subscribers) and will be streamed live, and subsequently archived, on the Village website at www.villageofparkforest.com**

NOTE: Copies of Agenda Items are Available on the Village website at www.villageofparkforest.com