

**VILLAGE OF PARK FOREST**

**SPECIAL RULES MEETING OF THE BOARD OF TRUSTEES  
HELD REMOTELY  
PUBLIC NOTICE POSTED AT THE VILLAGE HALL  
350 VICTORY DRIVE  
PARK FOREST, ILLINOIS**

**Conference Call**

**7:00 p.m.**

**January 19, 2021**

**IN ATTENDANCE:** Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Maya Hardy, Trustee Candyce Herron, and Trustee Glenna Hennessy

**ABSENT:** None

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Police Chief Christopher Mannino, Village Attorney Leslie Kennedy, Deputy Village Manager Mark Pries, Director of Economic Development and Planning Department Hildy Kingma, Director of Communications Jason Miller, Assistant Director of Recreation and Parks Kevin Adams, Director of Public Works Roderick Ysagarrie, and IT Coordinator Craig Kaufman

**OTHERS IN ATTENDANCE:** Southland Black Chamber of Commerce and Industry President Dr. Cornel Darden

**RECORDER:** Village Clerk Sheila McGann

**Roll Call**

The meeting was called to order at 7:00 pm by Mayor Vanderbilt. Roll was called by Clerk McGann

Mayor Vanderbilt suspended the Rules Meeting Agenda for the presentation of an award. Southland Black Chamber President Dr. Darden presented Mayor Vanderbilt the 2020 Mayor of the Year Award noting the Mayor's commitment and contributions to Park Forest and the surrounding communities especially during the Covid-19 pandemic. The Mayor hosted food giveaways, passed out PPE dispersions to residents, and worked with local businesses that included ten new businesses in Park Forest. Mayor Vanderbilt thanked Dr. Darden for the award.

**1. Award Fiscal 2021 Residential Water Shut Off Valve Replacement Contract**

Manager Mick said this item is out of the Public Works Department with the ongoing continuation of buffalo box replacements. Director Ysagarrie explained that this was an amendment to an approved contract. He explained the bid process and recommend awarding the contract to Calumet City Plumbing, Calumet City for continuing to replace b-boxes as needed. Mayor Vanderbilt asked if there were any questions or comments. Hearing none, this item will be on the agenda for action at a subsequent regular meeting.

**2. A Resolution Authorizing the Sale by Public Auction of Personal Property owned by the Village of Park Forest**

Manager Mick said this item is out of several departments as there are nine vehicles and pieces of equipment that have outlived their life expectancy. Three of the vehicles are from the Police Department, three from Public Works, and three from Recreation, Parks & Community Health Department. Staff would like them to go to the Americans Auto Auction in Crestwood for sale. If they are not sold there, then they would look online to dispose of them. Mayor Vanderbilt asked if there were any questions or comments. When Trustee Woods asked when is the date of the auction, Manager Mick said the date is not yet set, probably February. Hearing no other questions or comments, this item will be on the agenda for action at a subsequent regular meeting

**Mayor's Comments**

Mayor Vanderbilt dispensed with the comments section of the agenda until the regular meeting.

**Manager's Comments**

**Trustee's Comments**

**Attorney's Comments**

**Clerk Comments**

**Audience to Visitors\***

As per the agenda posting, public comments were to be sent to Manager Mick by 3p.m. of the day of the meeting and would be read at the meeting. None were received. (See below)

**Adjournment**

This concluded the Special Rules Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Settles, seconded by Trustee Hardy and passed unanimously by roll call vote. The meeting was adjourned following a roll call vote with the following results:

Ayes: 7  
Nays: 0  
Absent: 0

The meeting was adjourned with seven (7) ayes, no (0) nays, and no (0) absent.

Mayor Vanderbilt adjourned the special rules meeting at 7:15 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk

**NOTE – DUE TO COVID-19**

**THE BOARD MEETING WILL BE HELD VIA CONFERENCE CALL**

**\*Public, in-person attendance of the Meeting has been deemed unfeasible; All public comment can be sent prior to the phone conference Board Meeting, via email to [tmick@vopf.com](mailto:tmick@vopf.com), by 3 pm the day of the meeting; Public comments received via email will be read during the public meeting.**

**\*\*A record (verbatim recording) of all action (if any) taken during the Board Meeting in open session will be made available upon request.**

**\*\*\*This meeting will be broadcast live, and recorded, on the local cable access channels in Park Forest (channel 4 for Comcast subscribers & channel 4 for AT&T U-Verse subscribers) and will be streamed live, and subsequently archived, on the Village website at [www.villageofparkforest.com](http://www.villageofparkforest.com)**

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**VILLAGE OF PARK FOREST**

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
HELD REMOTELY  
PUBLIC NOTICE POSTED AT THE VILLAGE HALL  
350 VICTORY DRIVE  
PARK FOREST, ILLINOIS**

**Conference Call**

**7:00 p.m.**

**January 19, 2021**

**IN ATTENDANCE:** Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Maya Hardy, Trustee Candyce Herron, and Trustee Glenna Hennessy

**ABSENT:** None

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Police Chief Christopher Mannino, Fire Chief Tracy Natyshok, Village Attorney Leslie Kennedy, Deputy Village Manager Mark Pries, Director of Economic Development and Planning Department Hildy Kingma, Director of Communications Jason Miller, Assistant Director of Recreation and Parks Kevin Adams, Director of Public Works Roderick Ysagarrie, and IT Coordinator Craig Kaufman

**OTHERS IN ATTENDANCE:** None

**Roll Call**

The meeting was called to order at 7:16 pm by Mayor Vanderbilt. Roll was called by Clerk McGann. The February 6 Saturday Rules Meeting will assess state guidelines regarding Covid.

**Reports of Village Officers**

**Mayor**

Mayor Vanderbilt thanked the House of Prayer Ministries for hosting the hot meal giveaways Monday-Thursday from January till June. Free drive-thru Covid-19 tests are available at the Aqua Center Parking Lot, 30 North Orchard. He thanked the Southland Black Chamber of Commerce and Industry who has worked with the Village to bring in ten new businesses. He also thanked them for the award "Mayor of the Year." He thanked the volunteers who have assisted in the many food-away events this year.

**Village Attorney**

No report

**Village Manager**

Manager Mick congratulated Mayor Vanderbilt on the recognition he received at tonight's Special Rules Meeting. Manager Mick reported on a number of calendar items regarding the Village and community. Village Hall was closed Monday January 18 due to the Martin Luther King, Jr. Holiday. The South Suburban Diversity Dinner Coalition will hold a virtual program on Thursday, January 28 at 6pm celebrating Dr. King's words and wisdom. State guidelines will

be assessed to determine if the Saturday Morning of February 6 will be held. The official presentation of the 2019/2020 audit by Lauterbach and Amen, LLP will take place February 22 at the Regular Board Meeting. The six month financial update is scheduled for Saturday, February 27 at 9:00 am. Last week, the State of Illinois legislature has adopted a massive piece of legislation relating to police reforms. Chief Mannino and his team are monitoring it. Manager Mick added that many of the reforms have already been in place in Park Forest. Chief Mannino and his leadership staff are a credit to their profession. Manager Mick stated that ComEd is offering LED street light replacement grants. Staff is continuing to search for outside grant funding that can be used by the Village. In the last 14 months, \$3.8 million dollars of grant funds have been received by the Village due to the diligence of Staff.

### **Village Clerk**

No report

### **Reports of Commission Liaisons and Committee Chairpersons**

Each of the trustees offered their reflection of Dr. Martin Luther King's wisdom in honor of his holiday. All the Trustees congratulated Mayor Vanderbilt on the "Mayor of the Year Award" he received from the Southland Black Chamber of Commerce and Industry.

Trustee Settles shared information regarding the annual decline of juveniles taken into custody and the Police Department. She thanked Chief Mannino on his vision and approach to addressing juvenile delinquency. Trustee Settles asked for a moment of silence for the 400,000 Americans who have lost their lives due to Covid-19. Mayor Vanderbilt echoed the idea that all officers be trained in Adverse Childhood Experiences (ACEs).

Trustee Hardy thanked Staff for their continued excellent customer service and noted that all the grants received improved our Village and saves us money. She also thanked Manager Mick for the explanation of the law enforcement changes.

Trustee Woods reported that the Economic Department Advisory Group (EDAG) will meet Wednesday, January 20 at 6pm. The Cable Commission will meet Wednesday, January 27. Trustee Woods noted the attack on the Capital in Washington, D.C. on January 6. He saw how Illinois' legislators had courage under fire.

Trustee Graham said that the Environment Commission met Thursday, January, 28, to discuss Earth Day celebration. She also congratulated Staff for their grant writing, a job they do well.

Trustee Hennessey said the Library Board will meet Thursday, January 21. She also thanked Staff for their grant writing and the work Chief Mannino and the Department do.

Trustee Herron thanked Chief Mannino for his empathy in working with youth. She recognized Staff for their hard work in writing and receiving grants.

### **Citizens Comments, Observations, Petitions\***

As per the agenda posting, public comments were to be sent to Manager Mick by 3p.m. of the day of the meeting and would be read at the meeting. None were received. (See below)

**Motion: Approval of Consent**

**CONSENT:**

MOVED that the Consent Agenda and each item contained therein be hereby approved:

**1. MOVED, that the Mayor and Board of Trustees approve the minutes of the Rules meeting of November 23, 2020, the Regular meeting of November 23, 2020, the Rules meeting of December 7, 2020 and the Regular meeting of December 14, 2020**

**Appointments**

**MOVED, that the Mayor and Board of Trustees reappoint Ann LaFrance, 351 Merrimac Street, to a term on the Veterans Commission to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint David Young, 305 Waldmann Street, to a term on the Veterans Commission to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Michele Johnson, 139 Nashua Street, to a term on the Board of Fire and Police Commissioners to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Harold Peake, 40 Cedar Street, to a term on the Cable Communications Commission to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Lynn Murphy, 20 Bailey Street, to a term on the Cable Communications Commission to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Michael Warren, 101 Monee Road, to a term on the Cable Communications Commission to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Latesha Newson, 14 Bigelow Road, to a term on the Commission on Human Relations to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Cerritha Price, 236 Tampa Street, to a term on the Commission on Human Relations to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Maurae Gilbert McCants, 114 Algonquin, to a term on the Economic Development Advisory Group to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Joanna Tassin, 318 Springfield, to a term on the Environment Commission to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Dennis McMurray, 236 Marquette Street, to a term on the Environment Commission to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Michelle Hoffer, 470 Talala Street, to a term on the Environment Commission to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Anthony Miles, 151 Main Street, to a term on the Housing Authority Board to expire on December 31, 2025.**

**MOVED, that the Mayor and Board of Trustees reappoint Denise Moore, 511 Blair Street, to a term on the Housing Authority Board to expire on December 31, 2025.**

**MOVED, that the Mayor and Board of Trustees reappoint Cynthia Burton-Prete, 324 Sauk Trail, to a term on the Planning and Zoning Commission to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Marguerite Hutchins, 224 Illinois Street, to a term on the Planning and Zoning Commission to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Samuel Brooks, 19 Abbey Lane, to a term on the Planning and Zoning Commission to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Michael Adami, 345 Winnebago Street, to a term on the Recreation & Parks Advisory Board to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Andre Graham, 364 Oakwood, to a term on the Recreation & Parks Advisory Board to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Robbie Johns, 139 Elm Street, to a term on the Senior Citizen Advisory Commission to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Lenora McWhorter, 69 Park Street, to a term on the Senior Citizen Advisory Commission to expire on December 31, 2023.**

**MOVED, that the Mayor and Board of Trustees reappoint Susan Blatchford as Chairperson for the Beautification Awards Committee, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees reappoint Michele Johnson as Chairperson for the Fire & Police Commission/Personnel Board, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees appoint Mamie Rodgers as Vice Chair for the Fire & Police Commission/Personnel Board, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees reappoint Daniel Karwatka as Chairperson for the Cable Communications Commission, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees reappoint Rickey Williams as Vice Chair for the Cable Communications Commission, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees reappoint Marvin Holman, as Chairperson for the Commission on Human Relations, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees appoint Monray Larry, as Vice Chair for the Commission on Human Relations, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees reappoint Phillip Perkins as Chairperson for the Economic Development Advisory Group, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees appoint Mike Jordan as Vice Chair for the Economic Development Advisory Group, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees appoint Julie Baker as Chairperson for the Environment Commission, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees reappoint David Bartlett as Vice Chair for the Environment Commission, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees reappoint Dr. Gayles Evans as Chairperson for the Housing Authority, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees reappoint Denise Moore as Vice Chair for the Housing Authority, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees reappoint Vernita Wickliffe-Lewis as Chairperson for the Plan Commission/Zoning Board of Appeals, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees reappoint Marguerite Hutchins as Vice Chair for the Plan Commission/Zoning Board of Appeals, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees appoint Michael Adami as Chairperson for the Recreation & Parks Advisory Board, for a term ending on December 31, 2021.**



**MOVED, that the Mayor and Board of Trustees appoint Andre Graham as Vice Chair for the Recreation & Parks Advisory Board, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees reappoint Robbie Johns, as Chairperson for the Senior Citizen Advisory Commission, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees reappoint Theodore Reich, as Vice Chairperson for the Senior Citizen Advisory Commission, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees reappoint Vernice Warren as Chairperson for the Youth Commission, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees appoint Lemekia Davis as Vice Chair for the Youth Commission, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees reappoint Michelle Broughton-Fountain as Adjudication Hearing Officer, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees reappoint Felicia Frazier as Adjudication Hearing Officer, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees reappoint Marco Resendiz as Adjudication Hearing Officer, for a term ending on December 31, 2021.**

**MOVED, that the Mayor and Board of Trustees reappoint John Russell as Adjudication Hearing Officer, for a term ending on December 31, 2021.**

Approval of the consent agenda was moved by Trustee Woods and seconded by Trustee Graham. Mayor Vanderbilt asked if anyone wished any items be removed from the consent agenda for further discussion. Hearing none, a roll call vote was called by Mayor Vanderbilt on the motion to approve the consent agenda. The consent agenda was approved with the following results:

Ayes: 7  
Nays: 0  
Absent: 0

The consent agenda was adopted with seven (7) ayes, no (0) nays and no (0) absent

**DEBATABLE:**

None

**Adjournment**

This concluded the Regular Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Hardy, seconded by Trustee Herron and passed unanimously by roll call vote. The meeting was adjourned following a roll call vote with the following results:

Ayes: 7  
Nays: 0  
Absent: 0

The meeting was adjourned with seven (7) ayes, no (0) nays, and no (0) absent.

Mayor Vanderbilt adjourned the special rules meeting at 7:54 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk

**NOTE – DUE TO COVID-19**

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