

**RULES MEETING OF THE BOARD OF TRUSTEES
HELD REMOTELY
PUBLIC NOTICE POSTED AT THE VILLAGE HALL
350 VICTORY DRIVE
PARK FOREST, ILLINOIS**

Village Hall- Boardroom

7:00 p.m.

October 5, 2020

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Maya Hardy, and Trustee Glenna Hennessy

ABSENT: Trustee Candyce Herron

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Christopher Mannino, Fire Chief Tracy Natyshok, Village Attorney Ross Secler, Finance Director Mark Pries, Director of Recreation and Parks Rob Gunther, Director of Public Works Roderick Ysaguirre, Director of Public Relations Jason Miller, IT Coordinator Craig Kaufman, Assistant Director of Economic Development and Planning Sandra Zoellner

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: EDAG Chairman Phil Perkins; Blaze Popovski, Mike Merry and Ivan Samonov from Windland Leasing LLC

Roll Call

The meeting was called to order at 7:00 pm by Mayor Vanderbilt. Roll was called by Clerk McGann.

1. A Resolution Granting a Class 8 Property Tax Incentive and Development Agreement for 30 North Street

Manager Mick said this item is out of the Economic Development and Planning Department and Economic Development Advisory Group who are proposing a Class 8 Property Tax Incentive. He asked Assistant Director Zoellner to explain the stipulations in the agreement. She gave the history of the property at 30 North Street. At the September 16 EDAG meeting, the tax incentive was discussed with a number of stipulations. EDAG recommends granting the Class 8 Property Tax Incentive with the stipulations. Assistant Director Zoellner went through the entire list of terms of the agreement thoroughly which include number of employees, salaries, benefits, building updates, and jobs for Park Forest residents. The applicant agreed to all the terms. As Mr. Popovski was on the Zoom meeting, Mayor Vanderbilt asked him to introduce himself. Mr. Popovski explained he has been in the transportation business for years renting and leasing equipment to truck drivers. Chairman Perkins had no other comments but added that Assistant Director Zoellner was creative in the plan for the agreement. When asked by Trustee Settles about “detailing services,” Mr. Popovski explained that they would do a thorough cleaning of one truck daily, averaging 3-4 weekly. When asked by Trustee Woods why Mr. Popovski chose Park Forest for the location of his business, he knew there was a truck driving school nearby. He felt it would be a good place for new drivers to lease equipment. The Mayor and the Trustees welcomed Mr. Popovski to Park Forest and commended EDAG and Economic Planning and

Development Department for putting together the Class B Property Tax Incentive which will benefit Mr. Popovski's business, the Village of Park Forest, and the residents.

2. Renewal of a Contract for Cyber Security Services Firm

Manager Mick said this item is out of the Manager's Office, the Finance Department, and Information Technology. He explained that the Village needed more enhanced IT security after a ransomware attack in September 2019. Spear Tip is the company decided upon last year after reviewing a number of companies. Staff suggests a renewal of this contract. Director Pries said that the Manager had given a good explanation of the proposal and the renewal of the contract. Mayor Vanderbilt asked if there were any questions or comments from the Board. Trustee Woods why there was a \$9,456 savings with the new contract. IT Coordinator Kaufman explained that the lower price does not include some initial costs when the company had to come onsite to investigate the problem. Spear Tip has since built in different price tiers that allows for a decrease for the Village. Hearing no other questions, this item will be on the agenda at the next Regular Meeting.

3. A Resolution Revising the Rules of Order and Procedure of the Mayor and Board of Trustees Related to Appointments to Volunteer Boards and Commissions

Manager Mick said this item is out the Manager's Office with ongoing conversation with the Board. This resolution includes the original language of the Rules of Order and Procedure, then the proposed amended language from last Tuesday's Rules Meeting, and with the final consideration in red in the agenda briefing memo. Mayor Vanderbilt asked if there were any questions or comments from the Board. Trustee Settles said she was happy to have the new revised resolution to allow more time to review the appointments. Trustee Graham added that this process will be better for Trustees to be involved and informed about the candidates for commissions. Hearing no other questions, this item will be on the agenda at the next Regular Meeting.

Mayor's Comments

Mayor Vanderbilt reported that he attended the South Suburban Mayors and Managers Legislative Committee meeting where items discussed included the reactivation of the Police and Fire Pension Fund, Illinois Gaming Board's decision on processing their gaming licenses, and Rich Township reassessments. He thanked all staff and volunteers involved in the food giveaways, IPO at the Main Street Market. He attended a call with IML and others where Covid testing, antibody test, ad vaccines were discussed. There will be another food giveaway at the Talala School and Blackhawk School in the next few weeks.

Manager's Comments

Manager Mick offered condolences to the family of Dylan Cunningham of South Holland. He was a firefighter who died in a training accident. While the Fire Department's fire prevention weeks have been canceled, he recommended the public to watch the fire prevention videos and tips on the Fire Department's Facebook page. He also congratulated three members of the Police Department who will receive lifesaving awards from the South Suburban Association of Chiefs of Police: Officer James Jachymiak, Officer Charles Karl, and Sergeant Jon Mannino. Also, Police Chief Mannino has been named the Treasurer of the South Suburban Association of Chiefs of Police. The deadline for the 2020 Census has been extended till October 31. Call

Village Hall if you have any questions or need assistance in filling out the census form. The Veterans Commission is sponsoring a drive-up event in the parking lot of Freedom Hall on November 7. Manager Mick gave dates for early voting for Cook County and Will County. More detailed voting information is located on the Village website and the Cook County Clerk and Will County Clerk offices. The Glow Walk was postponed due to rain and hopes to be rescheduled for Friday, October 30. Manager Mick announced that Attorney Ross was recently recognized by the Chicago Law Bulletin as one of the Top 40 Attorneys under the age of 40. Congratulations to Attorney Secler.

Trustee's Comments

All the Trustees congratulated Attorney Secler on his recent recognition.

Trustee Hardy said that the Commission on Human Relations will meet Tuesday, October 13 at 6:30 pm. The Planning and Zoning Commission will also meet later that evening at 7:00 pm.

Trustee Settles reported that the Veterans Commission will meet Saturday, October 10. The Senior Citizen Advisory Commission meeting will be rescheduled to October 8 due to technical issues.

Trustee Graham thanked EDAG and Sandra Zoellner for creating the property tax incentive on tonight's agenda. She also reported on last Saturday's Main Street Market. She also encouraged residents to check out the local artists at the Tall Arts Gallery new exhibit. The Environment Commission met Thursday, October 1. They are reviewing the sustainability awards which will be presented next month.

Trustee Woods reported that the October Cable Communications Commission meeting was canceled due to Covid-19. He congratulated EDAG on doing the research and putting together the property tax incentive package. The response rate for Park Forest for the 2020 Census is currently at 71.2%. He hopes the extension of the deadline will increase this number.

Trustee Hennessy also thanked Phil Perkins and EDAG to their hard work. She offered her condolences to the Village of South Holland and the family of Firefighter Dylan Cunningham.

Attorney's Comments

Attorney Secler thanked the Mayor, the Manager, and the Board for the recognition. He has been assisting staff in the preparation for the 2021 Consolidated Election. He will continue to keep the Board updated regarding the November 3 state-mandated election holiday so they can plan accordingly.

Clerk Comments

Clerk McGann reported that petitions for candidacy for the 2021 Fork Forest Municipal Election will be available in the Manager's office Wednesday, October 7.

Audience to Visitors

As per the agenda posting, public comments were to be sent to Manager Mick by 3p.m. of the day of the meeting and would be read at the meeting. None were received. (See below)

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Settles, seconded by Trustee Graham and passed unanimously. The meeting was adjourned following a roll call vote with the following results:

Ayes: 5

Nays: 0

Absent: 2

The meeting was adjourned with five (5) ayes, no (0) nays, and two (2) absent. (Trustee Hennessy had technical difficulties and dropped off from the Zoom meeting for the roll call.)

Mayor Vanderbilt adjourned the regular meeting at 7:47 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

NOTE – DUE TO COVID-19

THE BOARD MEETING WILL BE HELD VIA CONFERENCE CALL

***Public, in-person attendance of the Meeting has been deemed unfeasible; All public comment can be sent prior to the phone conference Board Meeting, via email to tmick@vopf.com, by 3 pm the day of the meeting;**

Public comments received via email will be read during the public meeting.

****A record (verbatim recording) of all action (if any) taken during the Board Meeting in open session will be made available upon request.**

*****This meeting will be broadcast live, and recorded, on the local cable access channels in Park Forest (channel 4 for Comcast subscribers & channel 4 for AT&T U-Verse subscribers) and will be streamed live, and subsequently archived, on the Village website at www.villageofparkforest.comNOTE: Copies of Agenda Items are Available on the Village website at www.villageofparkforest.com**