

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
HELD REMOTELY  
PUBLIC NOTICE POSTED AT THE VILLAGE HALL  
350 VICTORY DRIVE, PARK FOREST, ILLINOIS**

**CONFERENCE CALL**

**7:00 p.m.**

**June 15, 2020**

**IN ATTENDANCE:** Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Maya Hardy, Trustee Candyce Herron, and Trustee Glenna Hennessy

**ABSENT:** none

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Police Chief Christopher Mannino, Deputy Fire Chief Ryan Roberts, Village Attorney Ross Secler, Finance Director Mark Pries, Director of Personnel Denyse Carreras, Director of Economic Development Hildy Kingma, Director of Recreation and Parks Rob Gunther, Director of Public Relations Jason Miller, Assistant Director of Public Works Nick Christie, IT Coordinator Craig Kaufman, and Jerry Martin, Code Enforcement Manager

**RECORDER:** Village Clerk Sheila McGann

**OTHERS IN ATTENDANCE:** none

**Roll Call**

The meeting was called to order at 7:03 pm by Mayor Vanderbilt. Roll was called by Clerk McGann

**Reports of Village Officers**

**Mayor**

Mayor Vanderbilt began the meeting with a moment of silence in memory of Antoine Jackson, Jr. The first proclamation read was celebrating June as LGBTQ Pride month in Park Forest recognizing the civil rights of all citizens in our diverse community. The second proclamation read naming June 19, 2020, as Juneteeth, recognizing and celebrating as the day when enslaved slaves were finally freed in Texas on June 19, 1865, more than two years after the Emancipation Proclamation. Mayor Vanderbilt thanked the community and organizations for the outpouring of support to the Jackson family with donations and assistance. He thanked those participated in the two food giveaways in the past few weeks. He also thanked Bella Canvas for the donation of 4,500 face masks that will be distributed throughout the community.

**Village Attorney**

Attorney Secler said that the resolution on the agenda regarding procedures and rules for remote meetings during the declared disaster and state of emergency is complying with state law. The Village has been following stated procedures; this resolution puts it in writing as recommended. Mr. Secler stated the specifics of the resolution and would be happy to answer any questions from the Board.

**Village Manager**

Manager Mick noted that one resolution on tonight's agenda regarding meeting procedures and rules during the pandemic mirrors is what the Village has been doing since March and follows the Governor's general orders on the Open Meetings Act. Village Attorney Secler recommended that the resolution should be adopted at this time. He reported that the Board's summer meeting

schedule in July and August will include meetings on the second and third Mondays. The Annual Shopping and Services Guide for Park Forest Businesses will be mailed to all residents this week. Due to Covid 19, the Annual Independence Day festivities have been canceled. Also, Manager Mick encouraged all residents to complete the 2020 Census forms; Park Forest is currently at 65.25% completion rate.

### **Village Clerk**

No report

### **Reports of Commission Liaisons and Committee Chairpersons**

All the Trustees offered their condolences to the family of Antoine Jackson, Jr. on their tragic loss of their young son.

Trustee Settles reported that there will be no Senior Citizen Advisory Commission in June or July. The Veterans Commission met Saturday, June 13. World War II Veteran Ed Fizer will be celebrating his 95<sup>th</sup> birthday. Trustee Settles added that she was very proud of the two proclamations read tonight. She stated she is in support of peaceful protests. She also encouraged all residents to follow Covid 19 guidelines to keep any spike down.

Trustee Graham thanked all, young and old, who organized and those involved in the peaceful protest on Friday. The Environment Commission met Thursday, June 4, via Zoom. They are working on putting together a school lending library. The Youth Commission will meet Wednesday, June 17 via Zoom. She, too, encouraged residents to follow guidelines and to be safe.

Trustee Woods reported that EDAG met with the owner of Elegance USA, a business currently in Bridgeview that will relocate to Park Forest. They discussed the property tax incentive and stipulations that will be reviewed at the next meeting. He added that the recent peaceful protester a testament to our youth and our community. He thanked Chief Mannino for his involvement.

Trustee Hardy said that the Juneteenth and Pride Month proclamations are two things to celebrate. The Planning and Zoning Commission and the Human Relations Commission both met on Tuesday, May 26. They are working on a virtual job fair and looking at ideas for next year's Black History Month events. The first zoom gathering for community relations went well with others scheduled for the Fridays at 2:00 pm. Contact Evelyn Randle for more information.

Trustee Herron reported that the Recreation and Parks and Community Health Commission will meet via Zoom on Tuesday, June 23. The Housing Authority will meet Thursday, June 18 via Zoom. She noted that she was proud of the youth in their expression for standing up for what they believe in.

Trustee Hennessy said that the Library Board will have virtual meetings in June and July. The Beautification Awards Committee are encouraging residents to nominate properties for this award; they will be meeting virtually. She thanked all residents for their volunteerism and support.

Mayor Vanderbilt noted on the recent peaceful protest in Park Forest. He acknowledged that Chief Mannino and the Police Department work so well with the community.

**Citizens Comments, Observations, Petitions\***

As per the agenda posting, any public comment was to be sent to Manager Mick by 3 p.m. of the day of the meeting and would be read at the meeting. None were received. (See below)

**Motion: Approval of Consent**

Mayor Vanderbilt called for a motion to approve the consent agenda. The consent agenda included the following items:

**CONSENT:**

- 1. MOVED, that the Mayor and Board of Trustees approve the minutes of the Special Rules meeting of May 11, 2020, the Special Rules meeting of May 13, 2020 and Special Rules meeting of May 14, 2020.**
- 2. MOVED, that the Mayor and Board of Trustees Adopt an Intergovernmental Agreement with other MABAS 27 Fire Departments allowing Park Forest Fire Department to enter into an equipment sharing agreement.**
- 3. MOVED, that the Mayor and Board of Trustees Adopt a Resolution Authorizing and Establishing Remote Meeting Procedures and Rules for the Village of Park Forest During a Declared Disaster and State of Emergency**

Approval of the consent agenda was moved by Trustee Settles and seconded by Trustee Woods. Mayor Vanderbilt asked if anyone wished any item be removed from the consent agenda for further discussion. Hearing none, a roll call vote was called by Mayor Vanderbilt on the motion to approve the consent agenda. The consent agenda was approved with the following results:

Ayes: 7  
Nays: 0  
Absent: 0

The consent agenda was adopted with seven (7) ayes, no (0) nays and no (0) absent.

**DEBATABLE:**

- 4. Ordinance: An Ordinance adopting the Budget for all corporate purposes of the Village of Park Forest, Cook and Will Counties, Illinois, in lieu of the appropriation Ordinance for the Fiscal Year commencing on the first day of July, 2020 and ending the thirtieth day of June, 2021 (Final Reading)**

Move for adoption of the ordinance was motioned by Trustee Graham and seconded by Trustee Herron. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Vanderbilt asked if there were any questions or comments. None being heard, he called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 7  
Nays: 0  
Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays, and no (0) absent.

**5. Ordinance: An Ordinance Amending Chapter 106 of the Code or Ordinances of the Village of Park Forest (Water and Sewer Rates) (Final Reading)**

Move for adoption of the ordinance was motioned by Trustee Hardy and seconded by Trustee Hennessy. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Vanderbilt asked if there were any questions or comments. None being heard, he called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 7  
Nays: 0  
Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays, and no (0) absent.

Mayor Vanderbilt added that the freeze of the water and sewer rates is for this year only due to the Covid-19 struggles of the residents and that the 5% increase will be in place for the remainder of the 2018 five-year sewer and water rate schedule.

**Adjournment**

This concluded the regular Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Settles, seconded by Trustee Herron. The meeting was adjourned following a roll call vote with the following results:

Ayes: 7  
Nays: 0  
Absent: 0

The meeting was adjourned with seven (7) ayes, no (0) nays, and no (0) absent.

Mayor Vanderbilt adjourned the regular meeting at 7:47 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk

**NOTE – DUE TO COVID-19  
THE BOARD MEETING WILL BE HELD VIA CONFERENCE CALL**

**\*Public, in-person attendance of the Meeting has been deemed unfeasible; All public comment can be sent prior to the phone conference Board Meeting, via email to [tmick@vopf.com](mailto:tmick@vopf.com), by 3 pm the day of the meeting; Public comments received via email will be read during the public meeting.**

**\*\*A record (verbatim recording) of all action (if any) taken during the Board Meeting in open session will be made available upon request.**

**\*\*\*This meeting will be broadcast live, and recorded, on the local cable access channels in Park Forest (channel 4 for Comcast subscribers & channel 4 for AT&T U-Verse subscribers) and will be streamed live, and subsequently archived, on the Village website at [www.villageofparkforest.com](http://www.villageofparkforest.com)**

**NOTE: Copies of Agenda Items are Available on the Village website at [www.villageofparkforest.com](http://www.villageofparkforest.com)**