

**SPECIAL RULES MEETING OF THE BOARD OF TRUSTEES  
VILLAGE OF PARK FOREST, 350 VICTORY DRIVE, PARK FOREST, ILLINOIS  
COOK AND WILL COUNTIES**

**Village Hall**

**Boardroom 7:00 p.m.**

**June 13, 2022**

**IN ATTENDANCE:** Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyce Herron, and Trustee Erin Slone

**ABSENT:** Trustee Maya Hardy

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Police Chief Paul Winfrey, Fire Captain Phillip Myers, Village Attorney Leslie Kennedy, Finance Director Mark Pries, Director of Parks, Recreation, and Community Health Rob Gunther, Director of Community Development Larrie Kerestes, Director of Human Resources Jason Miller, Director of Economic Development and Planning Department Sandra Zoellner, Assistant Director of Public Works Nick Christie

**OTHERS IN ATTENDANCE:** Tushar Pandya, Bixby Inc., and his son

**Roll Call**

Mayor Vanderbilt called the meeting to order at 7:00 pm. Roll was called by Clerk McGann.

Mayor Vanderbilt said this is a difficult time for the Park Forest family due to recent losses. He asked for a moment of silence to remember former Trustee Bonita Dillard, artist Patricia Moore, and former Mayor Ostenburg's grandson, Lennie, and all their families.

**PUBLIC HEARING: FY 2022-2023 BUDGET**

Mayor Vanderbilt opened the Public Hearing at 7:02 pm and asked if there was anyone in the audience to address the Board regarding the Fiscal Year 2022-2033 Budget. After asking two times and hearing no comments, Mayor Vanderbilt closed the Public Hearing at 7:03 pm.

**1. An Ordinance Adopting the Budget for all Corporate Purposes of the Village of Park Forest, Cook and Will Counties, Illinois, in lieu of the Appropriation Ordinance for the Fiscal Year Commencing on the First day of July, 2022 and Ending the Thirtieth Day of June, 2023.**

Manager Mick said this item comes out of the Finance and Administration Departments. The Board has had numerous reviews and discussions of the budget. This is the final stage of the budget which have included the public hearing, discussion, the first reading, and will be on the consent agenda Tuesday, June 21. Mayor Vanderbilt asked if there were any questions or comments from the Board. When Trustee Herron asked about specific items/amounts in the general fund, Director Pries referred to pages 2-18, 2-17, 2-26, and 2-27 of the budget which lists all the important numbers of all funds and the general funds. Manager Mick added that during the eleven hours of budget review sessions, the Board has met with each of the departments where all of their questions have been addressed. Director Pries explained the year long process of the development of the budget. He noted that the general fund has a surplus for the first time in a long period of time. He added that some items don't change year after year while others do change annually. He noted the major structure plans of 2021-2022 in the Village. Also federal

monies that were received are included in the budget. He hoped this is the last time Covid impact will be a factor. He thanked staff and the Directors for a smooth process. Hearing no other questions or comments, this item will be on the agenda at the next regular meeting of June 21.

**2. An Ordinance Related to Chapter 6 (Alcoholic Beverages), Article II (“Licenses”), Section 6-49 (“Number Limited”) of the Code of Ordinances of the Village of Park Forest, Cook and Will Counties, Illinois**

Manager Mick said this item is out of EDAG and the Liquor Commission. The liquor license is for a new business. Director Zoellner said Mr. Pandya bought the shopping mall and would like open a restaurant there with a liquor license. He met with the Liquor Commission on June 3. He followed all the necessary interviews and documents with the Liquor Commissioner recommending awarding the liquor license for the proposed business. The ordinance was reviewed by the Village Attorney. Mayor Vanderbilt asked the Board if there were any questions or comments. When Trustee Slone asked which business would be using the license, Mr. Pandya explained the restaurant would be open for breakfast to dinner. He had some difficulties with others who showed interest in opening in the shopping center. Trustee Woods acknowledges Mr. Pandya consistency in working with EDAG in all areas. Mr. Pandya was asked to come to the podium to explain his plans. He has lived in Park Forest for 16 years and operate the 7-11. He would like to open a full bar and restaurant. They would like another restaurant, perhaps a soul food restaurant, in the center also. He wants to have a unified look to the businesses. When Trustee Slone asked about a timeline, Mr. Pandya noted delays due to contractor and equipment issues. While the outside is complete, he is continuing to work with an architect. Hearing no other questions, this item will be on the agenda at the next regular meeting on June 21<sup>st</sup>.

**3. Contract to Replace HVAC at 297 Liberty Drive**

Manager Mick said this item comes out of Economic Development and Planning Department and the Downtown Property Management. Director Zoellner said that three bids were received for replacement of the HVAC unit at the Senior Center. Only one bidder had the item in stock, Sun Ray Heating Inc. of Matteson. She gave details regarding the contract and warranties included. The other bidders had additional costs with a 26 week wait. Staff recommends awarding Sun Ray Heating Inc. the contract. Mayor Vanderbilt asked the Board if there were any questions or comments. Trustee Woods asked if the Senior Center would be staying on as tenants. Director Zoellner said this is the last year of their twenty year lease. She does not know if they will be staying. Hearing no other questions, this item will be on the agenda at the next regular meeting of June 21.

**4. Fiscal 2023 Supply of Water Main Repair Sleeves**

Manager Mick said this item comes out of the Public Works Department and is a routine item to have the necessary parts for repairs throughout the year. Assistant Director Christie explained the bid process and noted the lowest bid was Underground Pipe and Valve of Shorewood. Underground Pipe is the Village’s current supplier and the Village is happy with their work. Mayor Vanderbilt asked the Board if there were any questions or comments. Hearing none, this item will be on the agenda at the next regular meeting of June 21.

**5. Thorn Creek Subdivision Drainage Improvement - Woodland Glen Amended Award**

Manager Mick said this item is out of the Public Works Department. He said the Board had been briefed a few weeks ago explaining that during the drainage improvement, the roadway and curbs did not hold up with the heavy equipment and needed resurfacing and restoration of curbs. Assistant Director Christie added that the contractor, Austin Tyler of Joliet, was able to complete the additional work needed to repair the roadway and curbs and invoiced the amount. The reserve funds would be used for landscaping with an additional 10% contingency for additional landscape if required. Mayor Vanderbilt thanked the Public Works for finding a quick solution for the repair, reconstruction, completion of the project. This allowed for less inconvenience for those effected by the sewer/road repair. Mayor Vanderbilt asked if there were any questions or comments from the Board. When Trustee Herron asked about item #29 (miscellaneous fittings) of \$00.01, Mr. Christie explained that is part of the bidding process. When Trustee Slone asked for clarification of the total amount, Mr. Christie explained that the landscaping portion amounts of the agenda briefing were written as an estimate before the work was completed. Hearing no other questions, this item will be on the agenda at the next regular meeting on June 21<sup>st</sup>.

**Mayor's Comments**

Mayor Vanderbilt dispensed with the comments section of the agenda until the Regular Meeting.

**Manager's Comments**

**Trustee's Comments**

**Attorney's Comments**

**Clerk Comments**

**Audience to Visitors**

None

**Adjournment**

This concluded the Special Rules Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Herron, seconded by Trustee Settles and passed unanimously by voice vote.

The meeting was adjourned with a voice vote with the following results:

Ayes: 6

Nays: 0

Absent: 1

The meeting was adjourned with six (6) ayes, no (0) nays, and one (1) absent.

Mayor Vanderbilt adjourned the Special Rules Meeting at 7:37 p.m.

Respectfully submitted,

Sheila McGann

Village Clerk

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
350 VICTORY DRIVE  
PARK FOREST, ILLINOIS**

**Village Hall**

**Board Room 7:00 p.m.**

**June 13, 2022**

**IN ATTENDANCE:** Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyce Herron, and Trustee Erin Slone

**ABSENT:** Trustee Maya Hardy

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Police Chief Paul Winfrey, Fire Captain Phil Myers, Village Attorney Leslie Kennedy, Finance Director Mark Pries, Director of Parks, Recreation, and Community Health Rob Gunther, Director of Community Development Larrie Kerestes, Director of Human Resources Jason Miller, Director of Economic Development and Planning Department Sandra Zoellner, Assistant Director of Public Works Nick Christie

**OTHERS IN ATTENDANCE:** none

**Roll Call**

Mayor Vanderbilt called the meeting to order at 7:38 pm. Roll was called by Clerk McGann.

**Pledge of Allegiance**

Mayor Vanderbilt led the Board and the audience in the Pledge of Allegiance.

The Mayor read a proclamation thanking Detective Sergeant Darin Studer for his dedicated service to Park Forest Police Department. He listed his many roles, awards, and accommodations received during his tenure. Best wishes to Sergeant Studer on his retirement and future endeavors.

**Reports of Village Officers**

**Mayor**

Mayor Vanderbilt welcomed the Victory Christian International Ministry to the Park Forest Community. The Mayor and Manager (and others) recently went to Washington, D.C. where he met with Senator Duckworth's staff, Senator Durbin, Congresswomen Robin Kelly, and the Army Corps of Engineers. Also, the Special Olympics Torch will run through Park Forest Wednesday morning starting at 7-11 on Sauk Trail and ending the Park Forest leg on Western Avenue.

**Village Attorney**

No report

**Village Manager**

Manager Mick spoke of the passing of Pat Moore and her numerous artistic contributions to Park Forest. Condolences to her family and friends; she will be missed. He talked about the recent passing of former Trustee Bonita Dillard. Trustee Dillard was an ethical person, always wanted to do the right thing for her community, and was a pleasure to work with. Condolences to her

husband, Roy, and her family. Condolences to the John and Jackie Ostenburg family on the tragic loss of their grandson.

Manager Mick added that retiring Detective Sergeant Studer had an exemplary military record and police history and was well respected among his colleagues and other communities. We wish him the best. Manager Mick noted that the Memorial Day program was an appropriately solemn occasion; he thanked the American Legion for their support.

Manager Mick reported on early voting in Cook County. He gave details about the Special Olympics Torch run route and support/donation information. He reported on a number of summer events in the Village, i.e. Main Street Nights, House Music Fest, and Juneteeth observation on Monday, June 20, and the Fourth of July festivities with parade and fireworks. He added that the Board is on a relaxed summer schedule meeting with two meetings during June, July, and August.

### **Village Clerk**

No report

### **Reports of Commission Liaisons and Committee Chairpersons**

The Trustees offered their prayers and condolences to the families of former Trustee Bonita Dillard, the Ostenburg family, and the Patricia Moore family on the recent losses in their families. They also thanked retiring Detective Sergeant Darin Studer for his years of service to the Park Forest Police Department.

Trustee Settles reported that the Veterans Commission met June 18 and are planning the November 10 Veterans event.

Trustee Graham noted that the Human Relations Commission met June 14 and the Youth Commission will meet June 22.

Trustee Wood thanked the Park Forest American Legion for hosting us after the Memorial Day services.

Trustee Herron noted that an update on the Education Committee will be coming soon.

Trustee Slone reported that the letter box is repaired and back at the Post Office. She added that the Environment Commission will have a recycling event at the end of July and other community events. Free PCR Covid testing is offered on the fourth Tuesday of the month. The deadline for nomination for the Beautification Committee is coming up soon.

### **Citizens Comments, Observations, Petitions**

None

### **Motion: Approval of Consent**

**CONSENT:**

MOVED that the Consent Agenda and each item contained therein be hereby approved:

**1. MOVED, that the Mayor and Board of Trustees approve A Motion to approve the minutes of the Regular meeting of April 18, 2022, the Special Rules meeting of April 18, 2022, the Regular meeting of April 25, 2022, and the Rules meeting of May 2, 2022.**

**2. MOVED, that the Mayor and Board of Trustees approve a Resolution Recognizing Darin Studer and Thanking him for his Dedicated Service to the Village of Park Forest.**

**3. MOVED, that the Mayor and Board of Trustees approve a Resolution Establishing a Retirement Healthcare Funding Plan for Police Officers and Sergeants.**

**4. MOVED, that the Mayor and Board of Trustees approve a Resolution to Dispose of Personal Property owned by the Village of Park Forest.**

**5. MOVED, that the Mayor and Board of Trustees approve the Establishment a Code of Conduct for Volunteer Board/Commission Members.**

**6. MOVED, that the Village Manager is authorized to sign a 3 year Contract Amendment with Municipal Systems LLC.**

**Appointments**

**MOVED, that the Mayor and Board of Trustees appoint Anita Williams to an unexpired term on the Veterans Commission to expire on December 31, 2024.**

Approval of the consent agenda was moved by Trustee Woods and seconded by Trustee Graham. Mayor Vanderbilt asked if anyone wished any items be removed from the consent agenda for further discussion. Hearing none, a roll call vote was called by Mayor Vanderbilt on the motion to approve the consent agenda. The consent agenda was approved with the following results:

Ayes: 6

Nays: 0

Absent: 1

The consent agenda was adopted with six (6) ayes, no (0) nays and one (1) absent.

**DEBATABLE:**

**7. Ordinance: An Ordinance Adopting the Budget for all Corporate Purposes of the Village of Park Forest, Cook and Will Counties, Illinois, in lieu of the Appropriation Ordinance for the Fiscal Year Commencing on the First Day of July, 2022 and ending on the Thirtieth Day of June, 2023 (First Reading)**

This item has had first reading and will be on the agenda at the June 21 Regular Meeting.

**8. Ordinance: An Ordinance Related to Chapter 6 (Alcoholic Beverages), Article II (“Licenses”), Section 6-49 (“Number Limited”) of the Code of Ordinance of the Village of Park Forest, Cook and Will Counties, Illinois (First Reading)**

This item has had first reading and will be on the agenda at the June 21 Regular Meeting.

**Adjournment**

This concluded the Regular Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Slone, seconded by Trustee Herron and passed unanimously by voice vote. The meeting was adjourned with a voice vote with the following results:

Ayes: 6

Nays: 0

Absent: 1

The meeting was adjourned with six (6) ayes, no (0) nays, and one (1) absent.

Mayor Vanderbilt adjourned the Regular Meeting at 8:08 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk