

VILLAGE OF PARK FOREST

**REGULAR MEETING OF THE BOARD OF TRUSTEES
HELD REMOTELY
PUBLIC NOTICE POSTED AT THE VILLAGE HALL
350 VICTORY DRIVE
PARK FOREST, ILLINOIS**

CONFERENCE CALL

6:00 p.m.

May 26, 2020

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyce Herron, Trustee Maya Hardy, and Trustee Glenna Hennessy

ABSENT: none

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Christopher Mannino, Fire Chief Tracy Natyshok, Village Attorney Ross Secler, Finance Director Mark Pries, Director of Personnel Denyse Carreras, Director of Economic Development Hildy Kingma, Director of Recreation and Parks Rob Gunther, Director of Public Relations Jason Miller, Assistant Director of Public Works Nick Christie, and IT Coordinator Craig Kaufman

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: none

Roll Call

The meeting was called to order at 6:00 pm by Mayor Vanderbilt. Roll was called by Clerk McGann.

Reports of Village Officers

Mayor

Mayor Vanderbilt thanked the Park Forest American Legion and staff for the flag ceremony commemorating Memorial Day. He also thanked the Park Forest Veterans Commission for the mask giveaway event.

Village Attorney

Attorney Secler said things are being monitored in Springfield regarding any meeting modification and will let the Mayor and Manager know if there are any changes.

Village Manager

Manager Mick reiterated Governor Pritzker's plan for Illinois regarding the five stages noting that Friday, May 29 should be the beginning of stage 3. Village Hall will open June 1 at noon with face masks and social distancing required. He added that many of the Village's annual summer events will be canceled or severely altered. More details are on the Village's website and included in the water bill. Due to the heavy rains in May, it was difficult to mow some of the grassy areas in the parks. Many of these areas in the parks are designed to collect overflow

and flooding rains, making it difficult to get the equipment in to mow the grass. He asked for patience by the public and thanked them for their understanding.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Mayor Vanderbilt reported on a letter received from the Village’s insurance agency, IRMA (Intergovernmental Risk Management Association), reminding the Village to follow all government declarations to be assured that they would be covered by insurance.

Trustee Graham said that the Youth Commission will meet Wednesday, May 27 via Zoom. The Environment Commission will meet Thursday, June 4 via Zoom.

Trustee Hennessy stated that the Beautification Awards Committee will meet via video conference on Wednesday, June 3. She noted that there had been an incident on her street regarding not following state guidelines where the police and fire departments responded. She appreciated their professionalism in resolving the incident.

Trustee Woods encouraged all residents, especially the youth, to adhere to the guidelines regarding groups, social distancing, and wearing masks.

Trustee Herron also added a reminder for citizens to be cautious and wash your hands.

Citizens Comments, Observations, Petitions*

As per the agenda posting, public comments were to be sent to Manager Mick by 3p.m. of the day of the meeting and would be read at the meeting. None were received. (See below)

Motion: Approval of Consent

Mayor Vanderbilt called for a motion to approve the consent agenda. The consent agenda included the following items:

CONSENT:

MOVED that the Consent Agenda and each item contained therein be hereby approved:

- 1. A Motion to approve the minutes of the Regular Meeting of April 27, 2020, the Rules Meeting of May 4, 2020, and the Special Regular Meeting of May 4, 2020.**
- 2. MOVED, that the Mayor and Board of Trustees Adopt a Resolution Approving Renewal and Continuation of a Local Disaster and State of Emergency Within the Village of Park Forest in Response to the COVID-19 Pandemic.**
- 3. MOVED, that the Mayor and Board of Trustees authorize the Village Manager to award a contract for the FY 20-21 MFT Street Sweeping Maintenance Contract to Illinois**

Central Sweeping LLC, of Tinley Park, IL, in the amount of \$47,902.

4. MOVED, that the Mayor and Board of Trustees authorize the Village Manager to award a contract for residential water shut off (B-Box) replacement work to Calumet City Plumbing in the amount of \$127,050 with a 10% contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$139,755.

5. MOVED that a Phase 2 Engineering Services Agreement for Federal Participation with Baxter and Woodman of, Mokena, IL, is approved in the amount not to exceed \$20,000 for work associated with sidewalk improvements along Rte. 30.

6. MOVED a Local Public Agency Agreement for Federal Participation for Phase 2 Engineering is hereby approved for the addition of sidewalk along Rte. 30 (FAU 0353) from Orchard to Eastern Corporate Limit.

7. MOVED, that the Village Manager is authorized to Award the FY 20-21 contracts for Water Treatment Chemicals to the following:

- **A contract with Praxair for Carbon Dioxide in the amount of \$100.00/ton totaling \$32,400.**
- **A contract with Univar USA for Soda Ash in the amount of \$458/ton totaling \$366,400.**
- **A contract with Graymont Western Lime for High Calcium Quicklime (Calcium Oxide) in the amount of \$163/ton totaling \$163,000.**
- **A contract with Water Solutions Unlimited for Blended Polyphosphate at the rate of \$2.50/pound totaling \$30,000.**

Approval of the consent agenda was moved by Trustee Settles and seconded by Trustee Hardy. Mayor Vanderbilt asked if anyone wished any item be removed from the consent agenda for further discussion. Hearing none, a roll call vote was called by Mayor Vanderbilt on the motion to approve the consent agenda. The consent agenda was approved with the following results:

Ayes: 7
Nays: 0
Absent: 0

The consent agenda was adopted with seven (7) ayes, no (0) nays and none (0) absent.

DEBATABLE:

8. Ordinance: An Ordinance Approving a Special Use Permit in the M, Manufacturing Zoning District to Permit an Adult-Use Cannabis Craft Grower at 80-90 North Street (Final Reading)

Move for adoption of the ordinance was motioned by Trustee Graham and seconded by Trustee Woods. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Vanderbilt asked if there were any questions or comments. None being heard, he called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 7
Nays: 0
Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays, and no (0) absent.

9. Ordinance: An Ordinance Amending Ordinance No. 2116 Adopting the Annual Budget for the Year Commencing July 1, 2019 and ending June 30, 2020 (Final Reading)

Move for adoption of the ordinance was motioned by Trustee Settles and seconded by Trustee Woods. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Vanderbilt asked if there were any questions or comments. None being heard, he called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 7
Nays: 0
Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays, and no (0) absent.

10. Ordinance: An Ordinance Amending Chapter 106 of the Code or Ordinances of the Village of Park Forest (Water and Sewer Rates) (First Reading)

This item has had first reading and will be on the agenda at the next meeting.

Mayor Vanderbilt thanked the staff for adjusting to so many changes during these unusual circumstances.

Adjournment

This concluded the regular Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Woods, seconded by Trustee Herron and passed unanimously by voice vote: all ayes, no noes.

Mayor Vanderbilt adjourned the regular meeting at 6:26 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

**NOTE – DUE TO COVID-19,
THE BOARD MEETING WILL BE HELD VIA CONFERENCE CALL**
*Public comment can be sent prior to the phone conference Board Meeting via email to tmick@vopf.com by 3 pm the day of the meeting and public comments will be read during the public meeting
**A record of all action (if any) taken during the Board Meeting will be made available upon request