

VILLAGE OF PARK FOREST

**RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF PARK FOREST, 350 VICTORY DRIVE, PARK FOREST, ILLINOIS
COOK AND WILL COUNTIES**

Village Hall- Boardroom

7:00 p.m.

April 4, 2022

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Maya Hardy, and Trustee Erin Slone

ABSENT: Trustee Candyce Herron

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Paul Winfrey, Fire Chief Tracy Natyshok, Assistant to the Village Manager/Director of Human Resources Jason Miller, Finance Director Mark Pries, Director of Economic Development and Planning Department Sandra Zoellner, Director of Recreation, Parks and Community Health Rob Gunther, Director of Public Works Roderick Ysaguirre, Director of Community Development Larrie Kerestes, Chief Water Plant Operator Wendy Schafer, and Village Attorney Leslie Kennedy,

OTHERS IN ATTENDANCE: Boy Scout Troop #185, Pack #148, Troop #112, Wrestling State Champion Nasir Bailey and family, Approximately 30 Family and Friends of the Park Forest Police Department, Environment Commissions members Joanna Tassin, Julie Baker, James Saxton, Kevin Headley, and Staff Liaison Carrie Malfeo

RECORDER: Village Deputy Clerk Angela Thurston

Roll Call

Mayor Vanderbilt called the meeting to order at 7:02 pm. Roll was called by Deputy Clerk Thurston.

Eagle Scout Troop #185, Pack #148, Troop #112 presented the Colors with a flag ceremony and led the meeting in the pledge of allegiance.

Mayor Vanderbilt read a Proclamation congratulating Nasir Bailey on his wrestling accomplishments and being a 3 time state champion.

Mayor Vanderbilt said there would be a number of swearing-ins. Manager Mick read the bios for Sergeant Meghan Vold, Commander Kristopher Vallow, Deputy Chief John DeCeault and Chief Paul Winfrey. They were sworn in by Manager Mick; the Mayor and Board congratulated each of them.

Mayor Vanderbilt read a Proclamation supporting and promoting Earth Month. Sustainability Coordinator Carrie Malfeo introduced Environment Commission member Joanna Tassin who presented awards to businesses and residents. Ms. Tassin reviewed the calendar of events for Earth Month.

1. Landscape Maintenance Contract Renewal

Manager Mick said this item is out of the Recreation, Parks and Community Health Department. Director Gunther explained the Village had two designated areas that are mowed, this contract is for Areas #12-18 which includes vacant lots and various unoccupied commercial properties and are mowed less often. Mayor Vanderbilt asked if the Board had any questions or comments. Hearing none, this item will be on the agenda at a subsequent regular meeting.

2. Award of Contract for Removal of Lime Residuals

Manager Mick said this item comes out of the Public Works Department. Director Ysaguirre said there were three bids, New Era Spreading (a.k.a. Greg Hamann Trucking) was the lowest bid at \$290,000. Mayor Vanderbilt asked if the Board had any questions or comments. Hearing none, this item will be on the agenda at a subsequent regular meeting.

3. Renewal of the Residential Water Shut Off Valve Replacement Contract

Manager Mick said this item out of Public Works Department. Director Ysaguirre said that water shut off valves often become inoperable. Calumet City Plumbing has worked with the Village in the past; this contract renewal has a price increase of 6%. Mayor Vanderbilt asked if there were any question or comments from the Board. Hearing none, this item will be on the agenda at a subsequent regular meeting.

4. Contract for North Village Hall (old Marshall Fields) Lot Resurfacing

Manager Mick said this item out of Public Works Department. Director Ysaguirre said that there were 14 bids and Iroquois Paving was the lowest bid. Funds for this would come from the Downtown TIF. Mayor Vanderbilt asked if there were any question or comments from the Board. Hearing none, this item will be on the agenda at a subsequent regular meeting.

5. Contract to install Water Plant Fencing Additions

Manager Mick said this item out of Public Works Department. Director Ysaguirre said three bids were received for fencing additions at the Water Plant. K Brothers Fence has previously done work within the Village and we were satisfied with their work. Mayor Vanderbilt asked if there were any question or comments from the Board. Trustee Slone asked if there are concerns about security at the Water Plant. Directory Ysaguirre said there are none and stated there are cameras at the Water Plant. Hearing no other questions or concerns, this item will be on the agenda at a subsequent regular meeting.

6. Award of Contracts for Water Treatment Chemicals

Manager Mick said this item is out of Public Works. Director Ysaguirre explained the bid process regarding the water treatment chemicals. He said there were seven bids for the various chemicals with the possibility of awarding separate contracts to different companies based on the quotes. He named the companies and chemicals that was recommended to award the contracts. Mayor Vanderbilt asked if there were any questions from the Board. Trustee Hardy asked if the price increases can go up to any dollar amount. Director Ysaguirre explained the Village would limit the increase amount to a certain percentage. Hearing no other questions, this item will be on the agenda at a subsequent regular meeting.

7. Resolution converting the intersections of Blackhawk Drive and Miami Street and Suwanee Street to 4-way stop control intersections

Manager Mick said this item is out of the Public Works Department. Director Ysaguirre said all traffic control devices within the United State are regulated by the guidance in the Manual on Uniform Traffic Control Devices (MUTCD). Services from V3 Companies were requested and after information was gathered and reviewed it is recommended that 4-way stop control intersections are needed. Mayor Vanderbilt asked if there were any questions or comments from the Board. Trustee Slone asked about the striping on the roads that are worn or missing. Director Ysaguirre said they do address the striping when roadwork is done, sometimes hire a contractor. Hearing no other questions or concerns, this item will be on the agenda at a subsequent regular meeting.

8. Resolution Requesting the use of Transportation Development Credits Highway (TDCH) for the 2022 Surface Transportation Program (STP) Call for Project, South Orchard Drive
Item 8 & 9 were discussed at the same time.

9. Resolution Requesting the use of Transportation Development Credits Highway (TDCH) for the 2022 Surface Transportation Program (STP) Call for Project, Westwood Drive/Norwood Blvd.

Manager Mick said this item is out of the Public Works Department and explained the State has come up with Transportation Development Credits for Cohort 4 communities, which Park Forest is. He said these two agenda items are just for making the application. Director Ysaguirre said explained the amount of grant credits applied for would make the cost for the Village would be \$0 since the grant would cover the 20% village cost. Mayor Vanderbilt asked if there are any questions or comments from the Board. Trustee Settles asked how long would the application process take. Director Ysaguirre said applications should started being reviewed in the fall. Hearing no other questions or concerns, this item will be on the agenda at a subsequent regular meeting.

Mayor’s Comments

Mayor Vanderbilt said he attended the 2022 Economic Forecast breakfast hosted by Prairie State College Foundation. He said on April 2nd he was part of the Community clean-up day and over 60 residents came out to help. Thanks to the Calumet District Pathway Adventure Council and Boy Scouts of American helping our senior citizens during the pandemic by delivering food to them.

Manager’s Comments

Manager Mick reminded residents that vehicle stickers are on sale and must be displayed by April 30th. He reported there will be a ground breaking ceremony at the Water Plant for the new water tower. Freedom Hall main series is back, concerts are taking place again starting with Grammy winning Alex Cuba. There are a few events scheduled for April 30th- Shredding event at Village Hall parking lot from 9 a.m. – 12 p.m., 4th Annual Youth Violence Prevention drive through event 1 p.m. – 3 p.m. and a Breast Cancer 5K at former Rich East High School at 8 a.m.

Trustee’s Comments

All of the Trustees congratulated Nasir Bailey on his 3 state championships and all his wrestling accomplishments. They also thanked the Eagle Scout Troop #185, Pack #148, and Troop #112 for presenting the colors. They congratulated Sergeant Vold, Commander Vallow, Deputy Chief DeCeault and Chief Winfrey.

Trustee Settles reported the Veterans Commission will be meeting on Saturday, April 9 at Village Hall. There are three vacancies on the commission, application on village website. Garden Club of Park Forest spring tea will be April 12th at St. Mary's.

Trustee Graham reported that the Commission on Human Relation's next meeting is Tuesday, April 12 at Village Hall via Zoom. The Youth Commission's next meeting is Wednesday, April 13 at Village Hall. Popping Plates is serving lunch starting April 10, for the month of April, from 1 p.m. to 8 p.m.

Trustee Woods said he will be attending Alex Cuba concert at Freedom Hall.

Trustee Hardy reported that the Planning and Zoning Commission will meet Tuesday, April 12.

Trustee Slone reported that Senior Citizens Advisory Commission will meet on Thursday, April 7 at Village Hall with a Zoom option. The Environment Commission will be meet on Thursday, April 7th.

Attorney's Comments

None

Clerk Comments

None

Audience to Visitors

None

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Hardy, seconded by Trustee Woods and passed unanimously.

Mayor Vanderbilt adjourned the Rules Meeting at 8:35 p.m.

Respectfully submitted,
Angela Thurston
Village Deputy Clerk