

VILLAGE OF PARK FOREST

**Village Board Rules Meeting
Monday, April 1, 2019
Village Hall 7:00 p.m.**

MINUTES

ATTENDANCE: Trustee Mae Brandon, Trustee Robert McCray, Trustee Tiffani Graham, Trustee Georgia O’Neill, Trustee Theresa Settles, and Trustee Jonathan Vanderbilt

ABSENT: Mayor John Ostenburg

STAFF IN ATTENDANCE: Manager Tom Mick, Deputy Police Chief Brian Rzycki, Fire Chief Tracy Natyshok, Village Attorney Felicia Frazier, Deputy Finance Director Mark Pries, Assistant Director of Recreation and Parks Kevin Adams, Director of Public Relations Jason Miller, Director of Economic Development and Planning Hildy Kingma, Director of Personnel Denyse Carreras, Director of Building/Community Development Larrie Kerestes, Director of Public Works Roderick Ysaguirre, Assistant Director of Public Works Nick Christie, IT Coordinator Craig Kaufman, and Chief Water Plant Operator David Vavrek

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Michael Nailor, Water Well Solutions; Two residents; Gary Kopycinski, eNews Park Forest

Roll Call

The meeting was called to order at 7:00 p.m. Roll was called by Clerk McGann. The meeting was called to order at 7:00 p.m. Roll was called by Clerk McGann. In the absence of Mayor Ostenburg, Senior Trustee Mae Brandon was appointed president pro tem.

President Pro tem Brandon noted that Mayor Ostenburg is out of town. Manager Mick said item #6 will be taken first on the agenda.

6. Award of Contract: Well Maintenance, Well No. 1 (taken first)

Assistant Director Christie gave the background on Well #1 regarding its condition, repair options, and current recommendations for repair by air-bursting. He explained the process and costs and introduced Michael Nailor from Water Well Solutions. Mr. Nailor detailed the process and potential problems. He felt the new proposal would put the well back to its full capacity. Trustee McCray asked if there would be residue in the wells after the acid treatments. Mr. Nailor said that the process is done properly with deposits/residue contained and removed with a sand pump and vacuumed out as part of the procedure. President pro tem Brandon asked if there were any other questions from the Board. Hearing none, this item will be on the agenda at the next regular meeting.

1. Landscape Maintenance Contract Renewal

Manager Mick said this item is from Recreation and Parks Department. He explained that last year's mowing contracts were divided between two contractors. The Village was satisfied with the work of one contractor and not the other. Staff recommends contract renewal to Dutch Valley Landscape Contractors and the other landscape contractor's contract not to be renewed. Director Gunther added that the other mowing contract has gone out to bid. President pro tem Brandon asked if there were any questions from the Board. Hearing none, this item will be on the agenda at the next regular meeting.

2. Award of Contracts for Water Treatment Chemicals

Manager Mick said this item is from the Public Works Department. Director Ysaguirre explained the bid process for the chemicals used for water treatment noting that each chemical can be bid on individually. He added that a provision has been included to provide for increases or decreases due to demand of the chemicals stating no change of unit price. It was recommended by Staff to award contract to Univar USA for Bulk Soda Ash after discussion and reassurance that they would be able to accommodate the Village's needs in the future. Trustee McCray asked if fluoride is added; Mr. Vavrek said that the addition of fluoride is mandated by the State of Illinois. President pro tem Brandon asked if there were any other questions from the Board. Hearing none, this item will be on the agenda at the next regular meeting.

3. Contract for Fiscal 2020 Curb and Sidewalk Restoration Program

Manager Mick said that items 3 & 4 from the Public Works Department will be discussed together. Director Ysaguirre explained the bidding process for curb and sidewalk restoration which is a yearlong maintenance contract. While Olthoff, Inc. of Chicago Heights has not done work for the Village in the past, their references and documentation has been favorable. Staff recommends awarding the contract to Olthoff, Inc. Staff also recommends them for the asphalt patching contract as they were the lowest bidder. President pro tem Brandon asked the Board if they had any questions. Hearing none, these two items will be on the agenda at the next regular meeting.

4. Contract for Fiscal 2020 Asphalt Patching Program

5. Contract for Fiscal 2020 Residential Water Shut Off Valve Replacement

Manager Mick said this item is from the Public Works Department regarding the replacement of aged buffalo boxes. Assistant Director Christie explained that the b-boxes in the Village are aging and many have been replaced over the past three years by contractors. With over five hundred still to be replaced, this contract was sent out for bid. The bidding process was explained and Staff recommends awarding the contract to Calumet City Plumbing, Calumet City as they were the lowest bidder. They have performed work satisfactorily in the Village in the past. President pro tem Brandon asked the Board if they had any questions. Hearing none, this item will be on the agenda at the next regular meeting.

Mayor's Comments

President pro tem Brandon reported that the grand opening for the new commercial kitchen, Poppin Plates was well attended. There will be an EDAG meeting Wednesday, April 3rd. The Veterans commission will meet Saturday, April 13 at 9:30 a.m. The Library sponsored their first Conversations with a Veteran March 29th. This event will be held monthly on the fourth Friday of each month at the Park Forest. Library.

Manager's Comments

Manager Mick reported that the Village is recruiting for two positions with information on the website. Vehicle stickers are on sale and must be displayed by April 30 to avoid late fees. The Saturday morning rules meeting is April 6th at 9:00 a.m. and open to the public. Fire hydrant flushing by the Public Works Department begins this week. The Youth Job Fair sponsored by Representative Robin Kelly and the Youth Commission will be held April 6. The Recreation and Park's Easter Egg-stravagnza will be Saturday, April 13th on The Village Green.

Trustee's Comments

Trustee O'Neill said that the Senior Advisory Commission will meet Thursday, April 4 at 1:00 p.m. Trustee Vanderbilt reported that the Commission on Human Relations will meet Tuesday, April 9th at 6:30 p.m. Trustee Graham said that the Planning and Zoning Commission will meet Tuesday, April 9th. The Youth Commission will meet Wednesday, April 10th.

Attorney's Comments

None

Clerk Comments

Clerk McGann gave information regarding tomorrow's election.

Audience to Visitors

None

Adjournment

This concluded the Rules Board meeting.

There being no further business, President Pro Tem Brandon called for a motion to adjourn. Motion was made by Trustee McCray seconded by Trustee O'Neill and passed unanimously.

President Pro Tem Brandon adjourned the rules meeting at 7:39 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk